

Woldingham Parish Council

MINUTES of a Meeting held at Woldingham Village Hall, Woldingham on 29 October 2009 at 7.30pm.

Present: Greg Meekings Frank Myers
 Alistair Pirie Andrew Barton
 Sally Marks Nicki Howe
 Nigel Cohen Rodney Fuller
 Karen Newman (Clerk)

1. Apologies:

2. Minutes:

The Draft Minutes of the meeting held on 24 September 2009 had been circulated and were signed by the Chairman as a correct record.

3. Declarations of Interest:

Cllr Barton . Resident of Church Road and Craigmyle Glebe/WVCC
Cllr Marks - Member of another authority - SCC/Member of Police Authority
Cllr Meekings . Owners of Woldingham.com
Cllr Pirie . Good Neighbour Scheme
Cllr Fuller . 1 Beulah Walk
Cllr Myers . Little Hatch
Cllr Cohen . Resident of Nethern Court Road

4. Matters arising:

The following points arose in discussion of the Action List:

Slines Oak Island/Footpath along Northdown Road: The footpath is now completed and payment raised. The Island is now completed and Cllr Howe has been in contact with Surrey Highways and TDC who have advised that they have no responsibility for planting or maintenance. Cllr Cohen needs to add Slines Oak Island to the asset register. A completion certificate has been signed off with a retention of 2 ½% to re-inspect in 6 months time. Cllr Howe confirmed that she has approached Knights and is waiting a response. It was agreed in principle to pay Knights up to £1,000 to plant the Island, to request their cost for maintenance, and to enquire whether better terms would be available in exchange for them being able to place a small sign planted by Knights as advertising notice.

Cllr Marks advised that Woldingham Golf Course had put up another sign at the junction of Bug Hill and Cllr Pirie will investigate as planning permission is needed.

Maintenance: Cllr Cohen advised the meeting that the tubs in the Crescent had been collected and will be returned in the Spring. Cllr Cohen advised that the Service Road has had rubbish and tree cuttings dumped and will obtain quotes for the removal of the rubbish and to sweep the road. Craigmyle Glebe will be invoiced with a proportion of the costs pertaining to their overhanging branches. The Clerk advised that the Woldingham Association are interested in splitting the costs re maintenance of the noticeboards.

5. Planning Matters:

- a. Two applications were discussed at the meeting Little Hatch . no objection. By The Church - a vote was taken objection 3, no objection 4. A copy of Appendix A was circulated to all members before the meeting and was ratified by the Council.

Cllr Myers noted that 3 letters were being drafted, a response to Mr Graves re 1 Beulah Walk, Mr Phillips regarding Greydene Appeal and also mentioned that the

Council needs to contact other Parish Councils for their opinion on the new permitted development rules.

- b. **Infringements:** Cllr Pirie circulated before the meeting an infringement report.

6. Finance:

- a. **Payments:** The payments as Appendix B were signed and approved.
- b. **Audit:** The Clerk advised that the audit had now been carried out and approved and that the required 14 days notice had been displayed in the noticeboard. The Clerk presented the Council the two items raised in the Issue Arising Report. 1) Council incorrectly stated ~~£~~No~~to~~ Trust Funds disclosure in Section 2 of the Annual Return and must in future put ~~£~~N/A~~2~~) Level of Reserves appears high. The Council accepted that the reserves appear high but they had inherited these monies from the previous Council but duly noted that they need to lower the reserve monies.
- c. **Timetable/capital items for 2010/11:** The Chairman confirmed that both himself and Cllr Pirie will get together and produce a timetable and suggested precept for presentation at the next meeting.
- d. **Grants:** Grants had been emailed to all Councillors before the meeting. It was agreed to issue grants to:

Crimestoppers	-	£60
Woldingham Village Cricket Club	-	£2,225 (specify use for up-grading pitch)
Craigmyle Glebe	-	£750 (maintenance of playground)
Horticultural Society	-	£300 (subject to agreement where they are planted)
St. Agathas Churchyard	-	£1,000
Woldingham Association	-	£400 towards Oxted Band for 2010 celebrations

Denise Todd & Julie Cornish - application for noticeboard for Craigmyle Glebe playground. It was agreed that Cllr Howe would go back to Denise and Julie and advise them that the Council are interested in hearing about their proposals for the playground but the noticeboard application ~~does not~~ press the right buttons. A future application will be considered.

7. Highways & Rights of Way:

Highways Monitoring and Reporting:

Cllr Fuller will update at the November meeting regarding the cutting back of hedges..

8. Reports:

Cllr Barton advised that the litterpick on the 26 September had been well attended and gave thanks to all volunteers. Cllr Barton advised that he will need to purchase some more high viz jackets due to the number of volunteers.

Cllr Myers and Pirie attended the recent Councillor Training run by SCAPT and held at Bletchingly. Cllr Pirie had circulated to all Cllrs a summary of legal requirements for their information.

9. Miscellaneous Matters:

- a. **Airports:** Cllr Myers advised that having been turned down again for membership of the Consultative Committee on Biggin Hill Airport, on the grounds of our being more than two miles from the airport, we have been considering our response. We intend to press our case with the government department with oversight of airport consultative committees. It appears to us that the distance criterion is arbitrary and is not being taken in context. A fairer approach would take account of proximity combined with

ground height, which is the factor that leads to nuisance around the Woldingham. It would help our case to have an indication of the degree of public support for membership of the Consultative Committee. We are giving some thought as to whether a village petition would be the way forward.

In cooperation with the Woldingham Association, we have continued to pursue cases where flights have appeared to be very low over the village. The airport authorities have conceded that some flights are passing at a height of 950 feet. They say that this is within the permitted height. We have no means of independent verification of aircraft height, and there is some confusion. On one occasion a height of 950 feet was reported as altitude, not height above the village. We hope to take up our concerns with an aviation expert, who should be able to confirm what is a minimum safe height.

- b. **Station Car Parking CCTV:** Cllr Barton advised that the CCTV is installed and will soon be fully operational. Cllr Myers advised that he is in talks with the Taxi Company.
- c. **Christmas Carols in the Crescent 11/12 6p m:** The Chairman advised that he will circulate list of jobs.
- d. **Summer Event 2010:** Cllr Pirie advised that he had spoken to Keith Newell and Sue Edwards with regard to the Summer Event and advised that the Parish Council would make a contribution. (see grant application above). The thoughts are a) celebration in the Village Hall, b) picnic c) Walk/treasure hunts in the Woodland Trust.
- e. **Newsletter:** The Chairman confirmed that he had emailed all Councillors text for the newsletter.
- f. **Nethern Court Road – Southfields Road Footpath:** The Chairman confirmed that an exchange of letters had taken place with the landowner in 2008 and it was agreed that the Council would write to Mr Hutchison to advise that the Parish Council had been approached by a group of residents who are looking to put in an application for a map modification order. The Chairman will write letter to Mr Hutchison.
- g. **Northdown Footpath/Slines Oak Island:** Covered above.
- h. **Governance:** Cllr Pirie advised that he had met with the internal auditor and is looking into setting up a set of disciplines: reviewing risk assessment, reviewing internal audit, quarterly checks on accounts. Cllr Pirie asked Cllr Howe whether she would be willing to work with him on this.

10. Meetings to attend:

5/11 Cllr Myers/Woldingham Association meeting with Aviation Engineer

11. Correspondence:

Letter received from Wootton Bassett.

12. Any Other Business:

- a. The Chairman advised that the required notice of Vacancy of a Councillor had been displayed and the Council are now legally allowed to co-opt.
- b. Cllr Howe asked whether a sentence could be put on the website letting people know that the minutes are in draft format until they are formally adopted at the next meeting.

Meeting ended at 9.52pm

4 member of the public present part of the time.

Next meeting Thursday 26 November to be held in the Village Hall.

Meeting of Woldingham Parish Council, October 2009

Appendix A: Planning

1 Recommendations of the planning group

The planning group puts forward the following recommendations for Parish Council endorsement. Items marked * require formal endorsement only, as responses have already been made to Tandridge District Council in order to meet response deadlines.

* 2009/999 Huseby, Upper Court Road, Woldingham Erection of three storey front extension from below ground level to level of existing house, incorporating new lift for disabled & general use and garden store with terrace above. Erection of single storey side extension to south elevation at lower ground floor level with terrace above. Erection of infill conservatory extension to south elevation at upper ground floor level. Formation of hardstanding incorporating excavation works and altered driveway.
No objection by WPC

* 2009/1197 Eudene, Butlers Dene Road, Woldingham, CR3 7HG Erection of single storey side extension.
No objection by WPC

* 2009/1202 Deer Park House, Marden Park, Woldingham, CR3 7JB Erection of detached summer house.
No objection by WPC

2009/1292 By The Church, Church Road, Woldingham, CR3 7JG Demolition of conservatory and single storey side projection. Erection of single storey rear extension, side extension with roof additions above, dormer window to resulting rear roof slope and erection and alterations to dormer windows in front roof slope. Erection of detached double garage.
Refer to WPC for decision

2 Monthly update on planning applications

2a Applications decided by Tandridge District Council:

2009/614 Edgehill, Park View Road, Woldingham, CR3 7DN Erection of detached 2 storey 5 bed dwelling with detached double garage and formation of a new access and drive from Station Road.
Objection by WPC: Approved

2009/567 By The Church, Church Road, Woldingham, CR3 7JG Erection of single storey extensions to rear and east flank elevations and erection of replacement dormer window to rear roof slope. Erection of detached garage (Certificate of Lawfulness for a Proposed Development).
No objection (reservation expressed) by WPC: Allowed certificate of lawfulness

2009/871 Telecommunications Mast, Woldingham School, Marden Park, Woldingham Installation of a 20m 'Cypress Tree' Mast, complete with three antennas, two associated Radio Equipment cabinets and development works thereto.
No objection by WPC: Approved

2009/878 Roseacre, Station Road, Woldingham, CR3 7DE Retention of garage conversion to habitable room.
No objection by WPC: Approved

2009/910/TPO Rosings, The Ridge, Woldingham, CR3 7AX Reduce height of 1 Cupressus by 40%; Crown reduce 1 Yew tree by 35%; Fell 1 Ash tree; Fell 1 Poplar tree; Reduce 1 Lime tree in height by 35% and crown thin by 25%; Crown reduce 2 Sycamore trees by 30%, thin crowns by 25% and lift crowns to 3.6m from ground level.

No objection by WPC: Approved

2009/821 Fortaleza, Lunghurst Road, Woldingham, CR3 7HE Erection of 2 storey extension to north east elevation, single storey extension to south east elevation and single storey extension to south west elevation. (application for a certificate of lawfulness for a proposed development) No objection (reservation expressed) by WPC. Split decision: part allowed as permitted development; extension to south west elevation allowed; extensions to north east and south east elevations not allowed

2009/981 Roseacre, Station Road, Woldingham, CR3 7DE Demolition of garage. Erection of 4 bay garage and store.

No objection by WPC: Approved

2b Applications awaiting decision by Tandridge District Council
(Items marked * await a response by the Parish Council)

2009/648 The Old Nursery, Lunghurst Road, Woldingham, CR3 7HF Variation of condition 4 of permission TA/2009/314 dated 20 May 2009 to amend the time specified from 3 months to 12 months.

* 2009/1297 Highlight, Upper Court Road, Woldingham Erection of dormer windows to north and south roof slopes and re-modelling of existing dwelling.

* **2009/1298 Highlight, Upper Court Road, Woldingham Erection of new roof to provide additional first floor accommodation, erection of porch and re-modelling of existing dwelling**

* **2009/1299 Highlight, Upper Court Road, Woldingham Erection of new roof to provide additional first floor accommodation, erection of porch and re-modelling of existing dwelling.**

* **2009/1261 Little Hatch, Lunghurst Road, Woldingham, CR3 7EG Demolition of existing garage, conservatory and shed. Erection of single storey extensions to north, east and south elevations.**

2007/1987/TPO Rest Harrow and 2008/880 Tillingdown Farm These long standing applications are still listed by Tandridge as awaiting decision. They will be omitted from Appendix A until decided.

2c Applications withdrawn

No applications have been reported by Tandridge as withdrawn.

2d Appeals lodged with Planning Inspectorate

No appeals have been notified by Tandridge

2e Appeals determined by Planning Inspectorate:

2009/685 Little Court, Upper Court Road, Woldingham, CR3 7BF Erection of first floor extension over existing dwelling with part 2-storey/single storey extensions to south-east and south-west, a 2-storey extension to north-west elevation and first floor extension to north-east elevation and new roof over with a dormer window in north-west and south-east roof slopes.
Objection by WPC: Dismissed

2008/1700 Greydene, Station Road, Woldingham Erection of 4 dormer windows to front roof slope and 1 dormer window to rear roof slope. Erection of pitched roofs over existing flat roofed additions.
Objection by WPC: Dismissed

APPENDIX B
WOLDINGHAM PARISH COUNCIL
29 October 2009

Gold Account

Transfer on 26 October

£10,500.00

Balance as at

£48,233.83

Expenses to be paid:

Karen Newman Wages

£456.06

General Expenses

£86.50

Craigmyle Glebe . re The Oxted Band

£400.00

Mr James Neill re Gable Cottage

£587.50

Hobart Paving Co. Ltd re footpath

£8,037.35

Ecotek Construction re installing new timber post

In the Crescent

£120.00

Bletchingley Parish Council re SCAPT training

£48.00

Andrew Barton expenses re litterpick

£77.00

BDO Stoy Hayward LLP re audit

£155.25

Expenses for the month

£9,969.74

Balance

£1,652.50