

## DRAFT

### **Woldingham Parish Council**

**MINUTES of a Meeting held at Woldingham Village Hall, Woldingham on 26 January 2012 at 7.30pm**

**Present:** Alistair Pirie (Chairman)  
Frank Myers  
Sally Marks  
Nigel Cohen  
Rodney Fuller  
Andrew Barton  
Nicki Howe  
Greg Meekings  
Karen Newman (Clerk)

**1. Apologies:** Cllr Chappell. The Parish Council recorded that they understand and are fully supportive of the reasons Cllr Chappell is unable to attend Parish Council meetings at present.

**2. Minutes:**

The Draft Minutes of the meeting held on 24 November 2011 had been circulated and were signed by the Chairman as a correct record.

**3. Declarations of Interest:**

Cllr Marks – member of another authority/2 Cottage West  
Cllr Fuller – Planning Applications Warren Barn Farm/Butlers Dene Cottage  
Cllr Pirie – Good Neighbour Scheme/Wold Cottage/Butlers Dene Cottage  
Cllr Myers – 2 Cottage West  
Cllr Meekings – Woldingham.com  
Cllr Howe – Butlers Dene Cottage  
Cllr Cohen – Butlers Dene Cottage

**4. Matters arising from the Action Plan:**

**Viewpoint:** Cllr Fuller brought the Viewpoint map to the meeting and it was agreed that this should be mended and refixed into the ground.

**Road Signs:** Cllr Howe had circulated before the meeting the Survey 1<sup>st</sup> Draft of Road signs around the Village. It was agreed that there is no standardisation of street names, the sign at the bottom of Camp Road is very dangerous and will be brought to the attention of the road group. Thanks were given to Cllr Howe for taking the photographs and it was agreed that she will give Cllr Marks the top 10 worst signs in the Village and Cllr Marks will in the first instance report them to SCC. The Parish Council will need to decide if it wishes to spend money on signs if SCC advise that there are no monies available to replace any old ones.

**Salting & Snow:** The Chairman advised that the contract had now been signed and that the agreed 10 tonnes of salt had been purchased.

## 5. Planning Matters:

### a. Planning cases – Appendix A

Appendix A had been circulated by Kate Gardner to all Councillors before the meeting.

Cllr Fuller left the room while the planning application **2012/41/N Warren Barn Farm, Slines Oak Road** erection of agricultural building was discussed. The Parish Council agreed to make no objection.

**Whilsters Hollow, Southfields Road:** The Chairman mentioned that in most significant respects the plans look the same as the previous application and could therefore see no reason to change the previous objection. The Parish Council agreed to make an objection.

**Mimosa House, Station Road:** The Chairman advised that the nature of the building was not a problem but felt an objection should be proposed due to the proposed living accommodation over the garage. A long discussion took place regarding the self contained accommodation as there is a need for small dwellings in the Village but in the end the Parish Council agreed to make an objection.

**Hogarty Hill, Lunghurst Road:** Cllr Howe advised that it was a re submission on the previous application which would have increased the house by 60% in Green Belt. The house is a relatively modest house in 3 acres of ground in Green Belt. This new application would increase the house by 42%. The Parish Council agreed to make no objection but conditions would be mentioned with regard to the site plan and hard standing.

**Butlers Dene Cottage:** Cllr Myers advised that the first application had been objected to due to a lack of details. In the light of further details now available it was agreed to make no objection.

**Wold Cottage, Station Road:** Cllr Myers showed the site plans to the Council and it was agreed to make no objection with a condition about site traffic.

**Moorlands, Lunghurst Road:** Cllr Howe advised that this was a minor extension and the Council agreed to make no objection.

**Wayside, High Drive:** Cllr Meekings advised that this application is for the demolition of an existing conservatory and erection of an orangery. The Council agreed to make no objection.

**Two Cottage West, Lunghurst Road:** Cllr Howe will look at the plans before the deadline of 8 February.

The Council ratified Appendix A.

Cllr Myers advised he had attended the site visit for the appeal at Fortescue on 1 December and this appeal had been dismissed.

b. **Infringements:** Nothing to report.

c. **Localism Act and Neighbourhood Plans:** Cllr Myers will arrange for a meeting to take place to move things forward before the new Council comes into office in May.

## 6. Finance:

### Payments:

- a. The payments as Appendix B were signed and approved.
- b. Quarterly accounts – had been circulated by the internal auditor and approved by the Council.
- c. Good Neighbour Scheme Voluntary Driving Section £100 Grant: a letter had been received from Judi Cable requesting a grant of £100 to help with the costs related to the voluntary provision of lifts to local residents for hospital or medical appointments which they would be unable to attend on their own. The grant would help with costs towards CRB checks, membership to Surrey Community Action and yellow parking discs. The Parish Council voted to agree the grant of £100.

## 7. Highways & Rights of Way:

### Highways Monitoring and Reporting:

Cllr Fuller advised the hedges in Lunghurst Road/Slines Oak have been cut back. Cllr Marks mentioned that she had received an objection to the hard cutting back on Slines Oak Road. Cllr Fuller also advised that the drain cover on Limpsfield Road still has not been replaced.

Cllr Marks advised that she had received an irate call regarding the signs on Halliloo Valley Road on the dangerous bend as they had been moved. Upon investigation SCC confirmed that they had moved the signs as they had been put in 'slightly' the wrong place and were being moved to the correct position.

## 8. Reports:

- a. **9/12 Carols in the Crescent.** Cllr Marks reported that this event was well attended. Cllr Meekings advised that the lights had stopped working and asked that Cllr Fuller arrange for the contractors to come back out and look at the lights. It was agreed that a donation of £50 will be sent to the Salvation Army.

## 9. Miscellaneous Matters:

- a. **Small Accommodation Units:** Nothing to report.
- b. **Airports:** Nothing to report.
- c. **2012 jubilee:** The Chairman confirmed that Woldingham is one of 2012 beacons being lit around the Country on Monday 4 June and this will take place at Nore Hill. The Clerk will contact Tatsfield PC to see whether they would like to join in Woldingham's celebrations. It was agreed that other Councillors would speak to various organisations to see whether they would like to become part of the Jubilee committee also. The Chairman had produced a draft budget which shows a working budget of up to £5k with a worst case loss of £2k. The Parish Council voted and agreed that it would press ahead with this event but acknowledged that they had no control over the weather and a loss could be incurred.
- d. **War Memorial:** Cllr Marks advised that the War Memorial will now be called the Village Memorial and discussions were ongoing.
- e. **Community First Responder:** It was confirmed that the first volunteer had now qualified and received her kit. Warm thanks were expressed to the volunteers.
- f. **Church Road:** Cllr Marks confirmed that Church Road will probably get attention in the budget 2012/2013. The consultation is now finished and once officers have analysed the results they will go back to the Local Committee. The Chairman had circulated before the meeting a letter received from John

Lawlor of SCC Highways who had apologised for not responding to our letter sent to him in November 2011. The Chairman mentioned to the Council that he would like to respond to John Lawlor requesting a meeting to ensure a joined-up approach to road maintenance and parking in Church Road, since the latter was not covered in his correspondence. This was agreed and the Chairman will reply.

- g. Litter Bins in the Crescent/Road surface:** Nothing to report on the litter bin outside the Shop but the Chairman confirmed that the Crescent was being repaired over two Sunday's 29 January and 5 February. Cllr Meekings will speak to the garage to ask them not to park any vehicles in the Crescent whilst this work is being carried out. Cllr Meekings will also liaise with the PCSO so that she can speak to people to ask them to refrain from parking in the Crescent over these two Sundays.
- h. Parish Car Park:** Nothing to report
- i. Chalkpit Quarry:** Nothing to report
- j. Long Hill:** Cllr Marks advised that she is liaising with Robert McDonald (SCC) re the top of Long Hill.
- k. Taxi Rank at Station:** Nothing to report
- l. Fortnightly Rubbish Collections:** The Chairman advised that he had received a complaint with regard to the new proposed fortnightly rubbish collection which will take place in October. All Councillors agreed that it was not ideal that some rubbish (but not food waste) would be hanging around longer but as the new collection frequency has already been decided by TDC there is nothing the Parish Council can do.
- m. Meeting for possible new Parish Council members 13/3:** The Chairman advised that the Clerk had booked the Church Room on Tuesday 13 March and asked that all Councillors should attend if possible. This is a meeting for potential new candidates when the current Parish Council comes up for re-election in May 2012. It was agreed that all Councillors will give thought to whether they would be standing for re-election and make suggestions for people to invite to the 13 March meeting.

#### **10. Meetings to attend:**

Neighbourhood plan meeting – date tbc

#### **11. Correspondence:**

No correspondence.

#### **12. Any Other Business:**

No other matters raised.

The meeting ended at 9.50pm

**Next meeting to be held on 23 February 2012 at 7.30pm at Woldingham Village Hall.**

2 members of the public

## Appendix A: Planning

### 1 Recommendations of the planning group

The planning group offers the following recommendations for Parish Council endorsement. Applications listed cover the period since the November meeting. Recommendations marked \* need formal endorsement only, as responses have already been made to Tandridge District Council in order to meet deadlines.

**\*2011/1471 Clon Lowick, Slines Oak Road, Woldingham, CR3 7HL**

Erection of garden building. (Certificate of Lawfulness for a Proposed Use or development)

**No objection**

**\*2011/1523 Sunnyridge, The Ridge, Woldingham, CR3 7AL**

Erection of single storey side extension. **No objection.**

**\*2011/1526 Longwood, Lunghurst Road, Woldingham, Surrey, CR3 7EJ**

Erection of two storey extension to rear elevation, single storey porch extension to front elevation, Alterations to external elevations to include three gable ends over windows to front elevation and repositioning of existing garage. **Objection**

**\*2011/1556/TPO High Drive House, High Drive, Woldingham CR3 7EL**

TPO 26, 2007 (T) - Reduce crown height of 1 Beech tree from 21m to 18m & reduce spread from 9m to 7m **No objection**

**\*2011/1573 Churchwood, Butlers Dene Road, Woldingham, CR3 7HX**

Erection of first floor side extension. **Objection**

**\*2011/1564 Butlers Dene Cottage, Butlers Dene, Woldingham, CR3 7HD**

Erection of a conservatory to east elevation. (Certificate of Lawfulness for a proposed development)

**Objection**

**2011/1564 Butlers Dene Cottage, Butlers Dene, Woldingham, CR3 7HD**

Erection of a conservatory to east elevation. (Certificate of Lawfulness for a proposed development). Previous response to be withdrawn (see above). Response to newly amended plans to be decided at the meeting.

**\*2011/1584 Cormont Beeches, Lunghurst Road, Woldingham, CR3 7HF**

Realignment of site entrance incorporating the replacement of existing timber fence with 1.9 metre high wrought iron railings, 1.9 metre high replacement brick piers and 2.3 metre high wrought iron gates (amended description). **No objection**

**\*2011/1116 Eastfield, Marden Park, Woldingham CR3 7JB**

Erection of single storey garden room. **No objection**

**\*2011/1636 Copper Beech, Southfields Road, Woldingham, Surrey, CR3 7BG**

Erection of bay window and porch to front elevation. **No objection**

**\*2011/1645 Beech Ridge, Butlers Dene Road, Woldingham, CR3 7HH**

Demolition of existing annexe, first floor dormer and partial demolition of conservatory to rear elevation. Erection of first floor extension to rear elevation incorporating balcony at first floor & patio area below. Erection of 2-storey extension to front elevation and new pitched and flat roof over existing south facing projection. Erection of rear facing balcony to second floor (amended description). **No objection.**

**\*2011/1576 Beech Ridge, Butlers Dene Road, Woldingham, CR3 7HH**

Alterations to fenestration of the house, replacement of roof tiles and external insulation with render

over to all walls. (Certificate of Lawfulness for a proposed development) **No objection.**

**\*2011/1646 Newland House, Park View Road, Woldingham, CR3 7DH**

Conversion of garage roof space to habitable accommodation and insertion of roof lights to front and rear roof slopes. (Certificate of Lawfulness for a Proposed Development) **No objection**

**2012/66 Whistlers Hollow, Southfields Road, Woldingham, CR3 7BN**

Demolition of existing single storey rear extension, car port, garage, entrance gates and piers. Erection of two storey side extension, single storey rear extension, retaining walls, detached double bay garage, 2.9m high entrance gates and piers and associated hard surfacing. **Objection**

## **2 Other applications recently notified by Tandridge District Council If no recommendation is listed, the response may be decided at the meeting**

**2012/19 Moorlands, Lunghurst Road, Woldingham, CR3 7EJ**

Erection of single storey rear extension and extension to existing dormer window over garage.

**2012/41/N Warren Barn Farm, Slines Oak Road, Woldingham, CR3 7HN**

Erection of agricultural building. (Notification)

**2012/13 Wold Cottage, Station Road, Woldingham, Surrey CR3 7DA**

Erection of attached double garage with studio above to north elevation, orangery to west elevation and conversion of existing garage to living accommodation.

**2012/80 Mimosa House, Station Road, Woldingham, Surrey, CR3 7DA**

Erection of detached garage with living accommodation over

**2012/29 Hogerty Hill, Lunghurst Road, Woldingham, CR3 7HE**

Erection of two storey extension to south west elevation and porch to north east elevation

**2012/61 Wayside, High Drive, Woldingham, Surrey, CR3 7ED**

Demolition of existing conservatory and erection of orangery.

**2012/71 Two Cottage West, Lunghurst Road, Woldingham, Surrey, CR3 7EJ**

Lower ground floor/ basement extension to rear with effective single storey visible rear extension over at ground floor level.

## **3 Application outcomes notified by Tandridge District Council**

**2011/1351 In The Wood, Nethern Court Road, Woldingham, CR3 7EF**

Use of detached garage roof space for private exercise classes. (Certificate of Lawfulness for a Proposed use). **No objection (with a caveat re future implications) by PC. Outcome: Clouud pp not required**

**2011/1385 11 Clare Court, Woldingham, CR3 7ER**

Erection of porch and infill of car port to front elevation. **No objection by PC. Outcome: Approved.**

**2011/1377 Land rear of Whiteoaks, Station Road, Woldingham, CR3 7DA**

Erection of bungalow with integral double garage. **Objection by PC. Outcome: Refused.**

**2011/1400/TPO The Warren, Church Road, Woldingham CR3 7JH**

TPO 7, 2007 (T) - Fell 1 Holm Oak. **Objection by PC. Outcome: Refused**

**2011/1523 Sunnyridge, The Ridge, Woldingham, CR3 7AL**

Erection of single storey side extension. **No objection by PC. Outcome: Approved**

**2011/1270 Linden Lea, Southfields Road, Woldingham, CR3 7BG**

Demolition of existing garage and erection of subterranean garage with associated landscaping. **No objection by PC. Outcome: Approved**

**2011/1367 The Pump House, Butlers Dene Road, Woldingham, CR3 7HG**

Construction of outdoor swimming pool and conversion of existing water tank to associated pool house. **No objection by PC. Outcome: Approved**

**2011/1308 9 Beulah Walk, Woldingham, CR3 7LN**

Demolition of dwelling, garages and outbuilding. Erection of detached dwelling and single garage. **No objection by PC. Outcome: Withdrawn/Substituted**

**2011/1330 Pipers Dene, Southfields Road, Woldingham, CR3 7BQ**

Demolition of porch and balcony. Erection of porch and single storey extension to south elevation with balcony over and staircase access. **No objection by PC. Outcome: Approved**

**2011/1467 Marden Park Wood, Woldingham**

Erection of double sided non-illuminated Welcome sign. (Advertisement)  
**Objection by PC. Outcome: Withdrawn/Substituted**

**2011/1400/TPO The Warren, Church Road, Woldingham CR3 7JH**

TPO 7, 2007 (T) - Fell 1 Holm Oak. **Objection by PC. Outcome: Refused**

**2011/1433 Foxlease, Upper Court Road, Woldingham, CR3 7BF**

Erection of triple garage. **Objection by PC. Outcome: Approved**

**2011/1523 Sunnyridge, The Ridge, Woldingham, CR3 7AL**

Erection of single storey side extension. **No objection by PC. Outcome: Approved**

**2011/1526 Longwood, Lunghurst Road, Woldingham, Surrey, CR3 7EJ**

Erection of two storey extension to rear elevation, single storey porch extension to front elevation, Alterations to external elevations to include three gable ends over windows to front elevation and repositioning of existing garage. **Objection by PC. Outcome: Approved**

**2011/1573 Churchwood, Butlers Dene Road, Woldingham, CR3 7HX**

Erection of first floor side extension. **Objection by PC. Outcome: Refused**

**2011/1556/TPO High Drive House, High Drive, Woldingham CR3 7EL**

TPO 26, 2007 (T) - Reduce crown height of 1 Beech tree from 21m to 18m & reduce spread from 9m to 7m **No objection by PC. Outcome: Approved**

**2011/1584 Cormont Beeches, Lunghurst Road, Woldingham, CR3 7HF**

Realignment of site entrance incorporating the replacement of existing timber fence with 1.9 metre high wrought iron railings, 1.9 metre high replacement brick piers and 2.3 metre high wrought iron gates (amended description). **No objection by PC. Outcome: Approved**

**2011/1636 Copper Beech, Southfields Road, Woldingham, Surrey, CR3 7BG**

Erection of bay window and porch to front elevation. **No objection by PC. Outcome: Approved.**

**4 Appeals lodged with Planning Inspectorate**

No new appeals have been reported by Tandridge District Council.

**5 Appeals determined by the Planning Inspectorate**

**2011/465 The Warren, Church Road, Woldingham, CR3 7JH**

Demolition of dwelling. Erection of two storey dwelling with roof accommodation and basement. Conversion of existing music room to triple garage  
**Objection by PC. Outcome: Refused**

**Appeal dismissed**

**2010/1349 The Warren, Church Road, Woldingham, CR3 7JH**

Demolition of dwelling and summerhouse. Erection of two storey dwelling with roof accommodation and basement. Conversion of existing music room to triple garage.

**Objection by PC. Outcome: Refused**

**Appeal dismissed**

**2011/73 Fortescue, Station Road, Woldingham**

Erection of 5 bed detached dwelling incorporating garaging.

**Objection by PC. Outcome: Refused**

**Appeal dismissed**

**APPENDIX B  
WOLDINGHAM PARISH COUNCIL  
JANUARY 26 2012**

**Gold Account**

Monies transferred 26 January	£4,000.00
Balance at 26 January	£27,488.51

**July Expenses to be paid:**

Karen Newman	Wages	£461.96	LGA 1972 s.112
	General Expenses	£67.16	LGA 1972 s.112
Kate Gardner	Wages	£304 (2 months)	LGA 1972 s.112
Village Hall Grant re tables		£1800.00	LGA 1972 s.96
Viking Direct Stationery		£17.44	LGA 1972 s.111
Caterham on the Hill Parish Council			
Re Salt		£1195.20	Section 137
Tollon Limited		£99.90	LGA 1972 s.111
Re Bronze hosting for website			
Litho Techniques re newsletter		£298.00	LGA 1972 s.111
Village Hall Rent		£20.25	LGA 1972 s.111
<b>Expenses for the month</b>		<b>£4,263.91</b>	
<b>Balance</b>		<b>£799.21</b>	