Woldingham Parish Council

Draft minutes to be approved at the next meeting

MINUTES of a Meeting held in Woldingham Village Hall, on Wednesday 26 June 2019

Present: Keith Jecks, Deborah Sherry (Chairman), Alex Standen, Karen Newman (Clerk) and Terri Waghorn (Planning Assistant)

1. Apologies: Cllrs Rush, Irvine, Sculthorpe, Holbrook

2. Declarations of Disclosable Pecuniary Interest (DPI):
   None declared

   Declarations of Bias Interest:
   Cllr Sherry – CIC
   Cllr Jecks – CIC/TDC

3. Minutes: The Draft Minutes of the meeting of 29 May 2019 had been circulated and the minutes were accepted and signed by the Chairman as a true record.

4. Matters arising from the Minutes: -
   The Clerk confirmed that the CIL payment had now been received and had made the payment to the Camp Road and Long Hill Repair Road Fund and was awaiting confirmation.

   The Clerk advised that she had emailed Janine Battersby re the receipts relating to the spent £250 grant for Artworks2 and was still waiting for a response.

5. Planning:
   Appendix A had been forwarded to all Councillors before the meeting and is attached to the minutes.

   Cllr Jecks advised that the Barnfield Application was a split decision. The frosted glass was objection while the landscaping was approved.

   Cllr Jecks also advised the meeting that Surrey County Council had objected to the driveway in respect of the Atherfield application.

   The following planning applications were discussed and agreed:-

   Paddock Barn Farm – Change of use to a green burial ground - objection
   TPO Grid Ref field 537559 155135, Southfields Road – no objection
The Chairman confirmed that the Councillors responsible for planning during July are Cllr Irvine and Cllr Stanen and in August Cllrs Jecks and Rush.

b. Infringements: Nothing to report

6. Finance:
   a. Payments: The payments as listed in Appendix B were signed and approved. A copy of Appendix B is attached to the minutes.
   b. The Clerk advised that she had looked into whether any expenditure coming under Section 137 needed to be minuted. After consulting other Parish Councils and SALC the Clerk advised that there is no regulation that says you have to do so, but was advised it is good practice too.

The Council noted that Cllr Rush had purchased children’s litterpicker’s at a cost of £89.23 and this expenditure would come under Section 137.

The Chairman asked the Clerk to send all Councillors a list of the spending powers.

7. Parish Council Calendar/articles for magazine:
   The Chairman advised the meeting that the deadline for articles is the 4 August for the September edition.

   The following articles need to be sent to Cllr Irvine before the 4 August:

   Cllr Stanen – bio and picture
   Cllr Holbrook – bio and picture
   Cllr Rush – update on Biggin Hill

8. Miscellaneous Matters:
   a. Newsletter – The Chairman advised that she has received most articles and will submit to the printer shortly once the bios for Cllrs Holbrook and Stanen had been received.
   c. Litter around Woldingham: Nothing to report.

9. Woldingham Neighbourhood Plan:
   Cllr Stanen will review the Neighbourhood Plan and report back at the next meeting what actions are still outstanding for the Parish Council to implement.

10. Reports:
    Cllr Jecks advised the meeting that at the recent Planning Policy Meeting a proposal was put forward to appoint Consultants to develop the South Godstone Garden Village subject to comments from the Planning Inspector.

11. Meetings to attend:
    None
12. **Correspondence:** An email had been received from a resident regarding the overgrown hedge at Bug Hill. The Clerk will write to Nick Fuller to ask whether he would be able to cut the hedge to help with the visibility of turning right into Halliloo Valley Road.

13. **Any Other Business:**
The Chairman advised that CIL payments had been received and asked Cllr Jecks whether he could look into how much it would cost to employ a dedicated PCSO.

Cllr Jecks asked the Clerk to reinstate the Calendar so that all Councillors would be aware when others are on holiday and would also help the Clerk with communication.

The Clerk had recirculated to the current Chairman an email received regarding open spaces in Woldingham. The Chairman asked the Clerk to respond and advise we will respond in two week’s time.

The Clerk advised that she had received complaints regarding the overhanging hedges by By-the-Church and Sequoia and would send them a hedge leaflet and letter.

Meeting closed at 9.10pm
Next meeting Wednesday 31 July to be held in the Peace Hall, Garden Village.

**WOLDINGHAM PARISH COUNCIL PLANNING MEETING**
**Wednesday 27th June 2019 - Village Hall**

1. Apologies for absence:

2. Declarations of Interest - All Members present are required to declare at this point in the meeting or as soon as possible thereafter:
   a. any Disclosable Pecuniary interests (DPIs) and/or
   b. other interests arising under the Code of Conduct

3. Minutes of the previous meeting: 28th March 2019

4. Matters Arising

5. Planning Matters
   **a. Current applications**

   2019/900 Paddock Barn Farm, Godstone Road, Caterham CR3 6SF
   Change of use of the land at Paddock Barn Farm to a green burial ground with two new buildings on the site (Funeral Service building and a Reception/Administration building), parking area and landscaping.
Application Outcomes notified by Tandridge District Council

2019/823 Grid Ref:field 537559 155135, Southfields Road, Woldingham CR3 7AA
Various tree management works as specified within the application documents

WPC Recommendation: Objection Outcome: Withdrewn/substituted

2017/2162 Halliloo Cottages, 2 Halliloo Valley Road, Woldingham CR3 7HA
Stationing of mobile home to provide ancillary residential accommodation.
(Certificate of Lawfulness for a Proposed Use or Development)
WPC Recommendation: Objection Outcome: Withdrawn/substituted

2018/226 Woldingham School, Marden Park, Woldingham CR3 7YA
Erection of a Learning Resources Centre, erection of sports pavilion, formation of tennis and netball courts, and formation of a new car park.
WPC Recommendation: Objection Outcome: Approved

2019/271 Whealhaven, Southdown Road, Woldingham CR3 7DP
Proposed side and rear extensions to ground floor, and extension to roof to accommodate enhanced living areas
WPC Recommendation: Objection Outcome: Approved

2019/384 The Old Rectory, Park View Road, Woldingham CR3 7DN
Construction of detached single storey two bedroomed granny annexe
WPC Recommendation: Objection Outcome: Approved

2019/337 Little Meadow, Halliloo Valley Road, Woldingham CR3 7HP
Entrance gate and wall elevation added (Retrospective)
WPC Recommendation: Objection Outcome: Approved

2019/474 Churchwood, Butlers Dene Road, Woldingham CR3 7HX
Removal of existing first floor side dormer, ground floor extension to front, loft conversion, underground rear basement and external alterations.
WPC Recommendation: Objection Outcome: Approved

2019/351 Barnfield, Lunghurst Road, Woldingham CR3 7EJ
Variation of condition 1 of planning application 2015/1000 dated 04/09/2015 to allow Front and rear patio areas incorporating retain walls built off the house foundations, steps and glass balustrades. Retention of small substructure undercroft. Amendment to previously permitted eastern boundary treatment to include landscaping only and revised landscaping scheme
WPC Recommendation: Objection Outcome: Approved

2019/578 The Woldingham Golf Club, Halliloo Valley Road, Woldingham CR3 7HA
Installation of 2 x advertising boards
WPC Recommendation: No Objection Outcome: Refused
2019/777 Cherrywood, Nethern Court Road, Woldingham CR3 7EF
Two storey side extension incorporating first floor balcony to South East, 3 dormers to North West, and 1 dormer to North East and demolition of existing conservatory

WPC Recommendation: Objection  Outcome: Approved

2019/710 Welcome Cottages, 11 Slines Oak Road, Woldingham CR3 7EB
Proposed ground floor extension

WPC Recommendation: No Objection  Outcome: Approved

Appeals lodged with Planning Inspectorate
No new appeals have been reported by Tandridge District Council

Appeals determined by the Planning Inspectorate
No new determined appeals have been reported by Tandridge District Council

WOLDINGHAM PARISH COUNCIL
APPENDIX B
29 May 2019

Expenses to be authorised for bank transfer
Karen Newman Wages  LGA 1972 s.111  £515.60
General Expenses LGA 1972 s.111  £191.40
Terri Waghorn Wages  LGA 1972 s.111  £169.12

Total Expenses  £876.12

Expenses paid during the month – Treasurers Account
Village Hall April Rent LGA 1972 s.111  £20.25
Village Hall APM/May Rent LGA 1972 s.111  £99.00
Gardengraft re Slines Oak Island Highways Act 1960 s.96  £75.00
Thompson Plastics Ltd LGA Misc Prov Act 1953 s.4  £432.00
Happy Kinder Parties Ltd LGA 1972 s145  £235.00
Rebecca Rush re Childrens Litter Pickers S.137  £89.23

Total Expenses  £950.48

Transfers from business to Current
None

Transfers from Current to business
Precept  £15,000

Expenses paid during the month – Business Account
None

Expenses to be authorised by cheque
None
**Receipts since last meeting to Treasurers Account**  
None

**Receipts since last meeting to Business Account**  
None

**Treasurers Accounts (Current)**

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<th>Description</th>
<th>Amount</th>
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<tr>
<td>Balance as at 27 May 2019</td>
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<td>Payments made during the Month</td>
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<td>Transfer from Business Account</td>
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<td>Transfer to Business Account</td>
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<tr>
<td>Monies to be authorised for payment</td>
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<td>Monies received</td>
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<td><strong>Balance as at 26 June 2019</strong></td>
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**Gold Account (Deposit)**

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<td>Transfer to Treasurers</td>
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<td>Interest</td>
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