

Woldingham Parish Council
Draft minutes to be approved at the next meeting

MINUTES of a Meeting held on Zoom on Wednesday 24 February 2021 at 7.30 pm.

Present: Alex Foulds, Keith Jecks, Peter Holbrook, Becky Rush, Marc Sculthorpe, Deborah Sherry (Chairman), Denise Todd
Karen Newman (Clerk) and Terri Waghorn (Planning Administrator)

Janine Battersby joined the meeting and gave an update to the Parish Council on the work of “viralkindnessWoldingham” and the Crescent regeneration.

Update February 24 2021

These efforts are ongoing and undertaken on behalf of the WPC Crescent Regeneration Project 2017

- 1) Two quotations out of three have been received for the groundworks and landscaping in the Crescent. The costs are coming out at around £10,000. Cllr Holbrook will look at the quotations and work out the best time to proceed due to the building work at the Shop and possibly Christian Cars.
- 2) Grit Bins – Cllr Rush advised that grit bins would not be provided on priority 1 snow clearing routes but will get the information for the Parish Council of renting a grit bin for four years.
- 3) Woldingham Resilience / Emergency Plan Work is ongoing and a separate meeting with the WPC is needed as it is a huge piece of work and complex.
- 4) “Viralkindness” is still up and running. Most calls received are people asking about whether they can vaccine jump! Still making referrals and giving support to vulnerable residents.
- 5) Verges around the Village are getting destroyed and asked what action the Parish Council could take.
- 6) Road sweeping needed on the yellow lines near the Church at Croft Road as people are parking and the yellow lines are not visible.

Resident Julia Eziashi attended the meeting to speak on the Safety Concerns of BW84 and her recent personal experience.

Before the meeting was officially opened the Chairman welcome Carole North to the meeting. The Clerk confirmed that both the acceptance of office and Assets of Interest forms had been signed by Carole North. The Chairman asked the Parish Council whether they agreed with the co-option of Carole North; a vote was taken and carried. The Parish Council welcomed Cllr North.

1. Apologies: Cllr Fuller

2. Declarations of Disclosable Pecuniary Interest (DPI):

None declared

Declarations of Bias Interest:

Cllr Rush – SCC

Cllr Sherry – CIC

Cllr Sculthorpe – CIC

Cllr Jecks – TDC/CIC

Cllr Holbrook – 12 The Crescent

- 3. Minutes:** The Draft Minutes of the meeting of January 27 2021 had been circulated to all Councillors and placed on Woldingham.com and facebook. The minutes were accepted as a true record subject to the following amendment:

Under Declarations of Bias Interest:

Cllr Jecks TDC – should be amended to read Cllr Jecks TDC/CIC

4. Matters arising from the Minutes: -

Any matters arising would be covered during the meeting.

5. Planning:

Appendix A had been forwarded to all Councillors before the meeting and are attached to the minutes.

12 The Crescent – no objection

Northdowns Farm – no objection

Badgers Bank – objection

Petra – no objection

By-the-Church – no response necessary

Cllr Jecks advised that the planning application submitted by Flemings had already been approved. Cllr Holbrook advised the meeting that a condition had been placed that the new building could only be used in connection with the main house.

b. Infringements: Nothing to report.

6. Finance:

- A. **Payments:** The payments as listed in *Appendix B* were circulated to all Councillors before the meeting. The Parish Council voted to agree that all payments were authorised and should be signed as approved.

Cllr Jecks asked that the description for the grant to the Social Club be amended to read grant given in respect of the purchase of tables and chairs, to accurately reflect its purpose.

7. Miscellaneous Matters:

- A. Gas Works** – Cllr Rush advised that she would email SGN for an update as she had noticed that work on Haliloo Valley Road had not started as scheduled and will report back.
- B. NDGC** – The Chairman advised that both herself and Cllr Holbrook had been attending working party meetings. The Chairman advised that she had spoken to Mr Lipman, who confirmed that he had no business plan for the proposed golf and leisure facilities that would underpin spending millions on a new golf clubhouse. And the proposed location of the new clubhouse, with the required infrastructure, would cost millions. It is highly unlikely any business person would spend millions without a business plan. The Chairman advised that the community are putting together a business plan for the NDGC and facilities and have been investigating what funds would be needed. The working group has been in touch with ‘Your-Fund-Surrey’ and in a few weeks should be ready to apply to Surrey. The Chairman advised that extensive work is being carried out by the community to ensure that the land is not inappropriately developed and to put together a plan to approach the owner with a bid. Cllr North mentioned that one idea is to turn the area into a combination golf club/nature reserve, like Reigate Heath, and will be able to tap into grants if this goes ahead. Cllr Holbrook mentioned that there may a covenant on the Club House and is investigating the matter.
- C. Snow/Grit Procedures** – The Clerk confirmed that she had contacted the Clerks of Tatsfield, Whyteleafe and Warlingham about sharing the cost of the new salt spreader. The Clerk confirmed that Tatsfield and Whyteleafe are in principle interested and advised that no answer had been received from Warlingham.
- The Clerk confirmed that the snow invoice had been received from Church Farm Services but the rates were different to the ones stated in the contract. Cllr Sculthorpe will contact Nick Fuller to advise that we are legally only allowed to pay the rates as stated in the contract. Cllr Sculthorpe advised the meeting that the contract needs to be redrafted and amended so that the rates were in line with Surrey County Council and he will investigate this and circulate to all Councillors.
- D. Website** – The Clerk advised that Julie Cornish had sent the brief to 3 website designers and will report back once examples and costs have been received.
- E. Storeroom on the Glebe** – Cllr Jecks had advised the Parish Council that planning permission was not needed for the new store. The Clerk advised that she had been trying to get in touch with Glebe Chairman Chris Higson but had been unable to do so. The Chairman advised that she would speak to him to ask where the boxes from the current storeroom will be stored at the end of March. The Clerk confirmed that she will arrange for a man with a van to move the contents from the current store to the temporary storeroom in the Glebe pavilion.

- F. **Newsletter** – The Chairman and Vice Chair will discuss the content and circulate to the Council.
- G. **Open Spaces** – Cllr Foulds will go through the document and report back to the Parish Council if any actions are needed. Cllr North agreed to work on it with him.

8. Woldingham Neighbourhood Plan:

- a. **CCTV** – In Cllr Fuller's absence the Clerk advised that she had sent off for 3 quotes for two cameras for either end of the Crescent, the cost of a new maintenance contract and solar cameras to be installed at the viewpoint.
- b. **Speeding** – Cllr Rush advised that she is still awaiting response with regard to a reconditioned VAS sign.
- c. **Electricity on the Green** – Cllr Holbrook advised that the trench had been dug and he would contact UK Power to come and take a look before the rearranged date at the end of March.
- d. **Additional Crescent and Green works** - The Parish Council acknowledged receipt of Janine Battersby's update. The Clerk advised that she will again reach out to TDC regarding the bollards around the Green and the installation of more rubbish bins.
- e. **Path signage and regeneration** - Cllr Rush will pass on SCC Countryside Officer details to Cllr Todd who deal with signs and styles. The Chairman advised stiles are the landowner's responsibility, but the Parish Council could repair and replace with the landowners permission, where the landowner was unwilling or unable to do so.

9. Reports:

Nothing to report.

10. Meetings to attend

Election briefing the Clerk - tbc

Recycling/rubbish briefing – The Clerk 2/3/21 at 11am

11. Correspondence:

Email received from Julia Eziashi on the concerns of the safety of BW84. A long discussion took place regarding whether it is the responsibility of Surrey County Council to maintain BW84. Cllr Becky Rush advised the meeting that she will go back to Surrey County Council once again, check on their legal obligations and would also contact the Cabinet members for adult social care and fire and rescue. Cllr Rush will report back directly to Ms Eziashi as well as the WPC. Cllr Rush also mentioned that Surrey County Council had twice, the last time being in November 2020, as a gesture of goodwill offered to pay 5-10% of the repair cost but so far, no resident had responded back.

The Parish Council were very empathetic to Ms Eziashi's situation but unfortunately BW84 runs across a private road that appears by deed to require the residents to maintain it (and other paths). Cllr Rush advised that as the road also contains a bridleway, it must be maintained to a standard fit

for use as a bridleway, not just a road, and the works must be agreed with Surrey County Council. The Parish Council agreed to await Cllr Rush's feedback on SCC legal obligations.

12. Any Other Business:

None raised.

13. Parish Council Calendar/articles for magazine:

The following articles were agreed for the March edition – deadline by 9 March latest. The Clerk reminded the 6 councillors who were standing again in May 2021 elections that they should send their statements and photographs by Friday 26 to her.

Open Spaces – Cllr Foulds
Statements/Photos for May 2021 elections

Virtual meeting closed at 10.30pm

Next virtual meeting Wednesday 31 March 2021 7.30pm by Zoom.

Woldingham Parish Council

Appendix A

(24th February – 7.30pm via Zoom)

Applications recently notified by Tandridge District Council 2020/2199 The Crescent, 12 The Crescent, Station Road, Woldingham CR3 7DB
Demolition of covered area and erection of single storey side extension and internal alterations.

2020/2273 Northdowns Farm, Marden Park, Woldingham CR3 7JE
Demolition of storage shed and erection of proposed storage shed.

2021/159 Badgers Bank, High Drive, Woldingham CR3 7EL
Demolition of Existing Barn Outbuilding and Replacement Outbuilding with Home Office Above (amended resubmission of planning application ref. TA/2020/1360).

2021/231 By-The-Church, Church Road, Woldingham CR3 7JG
Erection of single storey garden building to provide home office, gym and loose box. (Certificate of Lawfulness for a Proposed Development)

2021/216 PETRA, Lunhurst Road, Woldingham CR3 7HF
Erection of gazebo in rear garden (Certificate of lawfulness for a proposed development)

Application Outcomes notified by Tandridge District Council 2020/1980 The Crescent, 5 The Crescent, Station Road, Woldingham CR3 7DB
Extension to front and rear ground floor extensions to existing shop unit, first floor front and rear extension to create 1No. additional residential unit in roof space and associated parking, terraces, cycle and refuse storage.

WPC Recommendation: No Objection Application Outcome: Approved

2020/2164 Fleetwood, Lunhurst Road, Woldingham CR3 7EG
Variation of condition 2 (Approved Plans) attached to planning permission 2020/961

(amendments for dormer windows and and side rooflights)

WPC Recommendation: No Objection Application Outcome: Approved

2020/1946 Hartlea House, High Drive, Woldingham CR3 7EL

Erection of two storey detached dwelling with basement area and garage and terrace areas, formation of new drive including access in association with the sub-division of the site to provide a separate residential curtilage.

WPC Recommendation: Objection Application Outcome: Refuse

2020/2155 West Hawke, Gangers Hill, Woldingham CR3 7AD

Erection of single storey rear extension. (Certificate of Lawfulness for Proposed Use or Development)

WPC Recommendation: Objection Application Outcome: Approved

No new appeals have been reported by Tandridge District Council

Appeals determined by the Planning Inspectorate 2020/348 Graesand, Long Hill, Woldingham CR3 7EQ

Erection of dwelling and detached double garage with associated access, parking and landscaping **Objection**

Application Outcome: Refused

Appeal Outcome: Dismissed

WOLDINGHAM PARISH COUNCIL

APPENDIX B

24 February 2021

Expenses to be authorised for bank transfer

Karen Newman Wages LGA (1972 s.111)	£702.40
General Expenses LGA (1972 s.111)	£103.93
Terri Waghorn Wages LGA (1972 s.111)	£230.72
Total Expenses	
£1,037.05	

Expenses paid during the month – Treasurers Account

Karen Newman Expenses Cartridges, Land Registry, Zoom	£45.37
Julie Cornish re January Website	£50.00
Total Expenses	
£95.37	

Transfers from business to Current

9/2/21	£2,000.00
Total	
£2,000.00	

Transfers from Current to business

None

Expenses paid during the month – Business Account

None

Expenses to be authorised by cheque

None

Receipts since last meeting to Treasurers Account

Tatsfield re selling 1 Tonne Salt
£201.20

Receipts since last meeting to Business Account

Treasurers Accounts (Current)

Balance as of 27 January 2021	£30.53
Payments made during the Month	£95.37
Transfer from Business Account	£2000.00
Transfer to Business Account	£0.00
Monies to be authorised for payment	£1037.05
Monies received	£201.20
Balance as of 24 February 2021	£1099.31

Gold Account (Deposit)

Balance as of 27 January 2021	£94,213.69
Transfer to Treasurers	£2000.00
Transfer from Treasurers	£0.00
Interest 9/2/21	£0.74
Monies received VAT	£0.00
Balance as of 24 February 2021	£92214.43

S137 Expenditure (net) - 1539 residents at £8.32 = £12,804.48

Expenditure 2020/2021

J Battersbury postcards re Viral Kindness	£35.39
Air Ambulance Grant	£1,000.00
Woldingham Village Social Club grant for the purchase of tables/chairs	£4,000.00
Total to-date	£5,035.39

137 Expenditure Total Left £7,769.09