

**Woldingham Parish Council**  
**Draft minutes to be approved at the next meeting**

**MINUTES of a Meeting held in the Main Hall at Woldingham Village Hall on Wednesday 30 June 2021 at 7.30 pm.**

**Present:** Irina Hoble-Aldersley, Alex Foulds, Kate Holmes, Peter Hutchinson, Carole North, Deborah Sherry (Chairman), Karen Newman (Clerk) and Terri Waghorn (Planning Administrator)

3 residents and SCC Becky Rush joined the meeting by zoom.

**Janine Battersby joined the meeting by zoom and gave an update to the Parish Council on the work of “viralkindnessWoldingham” and the Crescent regeneration project with which she is helping the Council.**

#viralkindnessWoldingham

1. attended a distressed resident for the 3rd time in 9 days following falls - managed to get to hospital - multiple fractures and other health issues uncovered - volunteers continue to support this resident - NHW notified of empty house, house secured following access gained by fire brigade etc.
2. Would welcome a meeting with nominated WPC Council Members as there is a need above Good Neighbours as we have uncovered a number of vulnerable and potentially unsafe residents - this could be for the review of the Resilience Plan - Late July would be good.

The Crescent

1. No one came back to me regarding the order in which things are to be undertaken - The Village Shop has now placed a revision of conditions etc with TDC - this needs a proper plan
2. TDC care of the Crescent Green would seem not to remove sycamore and brambles etc from the hedges and the flower beds - this is the sort of care the Volunteers were carrying out - a better dialogue with WPC and TDC about the work of the gardening volunteers in the Village is needed - if TDC just cut grass and occasionally water trees then it seems there is a need for other assistance..
2. The BT fence is in very poor condition and the Woodlea School pupils are now entering the premises (where are the parents?) after school - they are coming from the WPC Service Road and climbing out over broken down fences

Youth Activities

Would WPC speak on a separate call with The Glebe Trustees about future plans - could this be set up on Zoom soon, please? Cllr Carole North?

AOB

Thank you for agreeing the picture frames etc - will set up a presentation in September 2021

### 2022 Queen's Platinum Jubilee

The Glebe has arranged the Big Lunch for Sunday June 5 - catering and bar by Woldingham Village Club, a Woldingham-based band has offered to play, ice cream van - we understand the WA will sort the village photo.

Also, the opening of the Jubilee Sensory Garden on The Glebe. The donated Oak Tree and donated Oak Bench (made from a Woldingham felled oak tree) to be planted in the Glebe's Jack Hamer Garden

**Surrey County Councillor Becky Rush joined the meeting by zoom to update the Parish Council. Cllr Rush introduced herself to the new members of the Parish Council and advised what Surrey County Council was responsible for:-**

**Highways, waste disposal, recycling centres, social care, education and fire & rescue.**

- Closure of Woldingham Road will take place on Monday 5 July for 5 weeks. The closure is to enable new drainage network to take place and will mean that all gullies will have individual outlets. The whole road will be dug up and depending on what they find when they start the works the last 2 weeks might be able to be carried out by traffic lights. The work had to be scheduled when Woldingham School shut for the Summer break and needed to be carried out before the road surfacing which is due to take place near Botley in August. Concerns had been raised re emergency vehicle access and as is the norm with any road closure the emergency services were consulted, and no comments have been received.
- Crescent resurfacing will be taking place over 3 days starting 13 July 2021 (in advance of other approved works there, ie the shop and the mechanics.
- Waiting for the speed survey results and will pass on once they are received.
- At the May meeting concern was raised over safety outside Woodlea School and in this respect a Safety Audit will be taking place, and this will offer any recommendations where improvements can be made.

**Denise Todd updated the Parish Council on Litterpick/signs/paths and Stiles. Denise is working on these on behalf of the Parish Council a role she started when she was a Parish Councillor.**

- The next litterpick will take place in September and Denise will circulate a date in due course in time to be entered into the September edition of the magazine. The Chairman advised that Cllr Foulds had volunteered to learn the ropes of the litterpick and will work along-side Denise in September.
- An audit of equipment had been carried out and TDC had provided 30 teenager pickers and will send the Clerk a quote for 10-20 new 10-year-old pickers in due course.

- Quotes for replacing the stiles up at Warren Barn Farm would be £150 per man per day and the work will take two days to complete. Cllr Rush advised that before the Parish Council agrees to go ahead, she will speak to Surrey County Council and there are a number of stiles in Chelsham and Farleigh that are on land owned by the Fullers which need replacing and reminded that it is the landowner's duty to ensure they are in good order or pay for them to be replaced.
- Signs around the Village – any signs that were knocked over have been reported and SCC will reinstate. The footpath behind the Viewpoint car park is not a public right of way so no signage will be needed. New signage will be needed on the footpath on Long Hill, Maderia Walk to the Garden Village. Denise will obtain a quote and report back to the Parish Council. The footpath by the end of Lunghurst, Halliloo end looking into the cost of having the footpath cleared and widen.
- Denise advised that the replacement of stiles is the first priority then will move onto signs and footpaths.

The Chairman thanked Denise for all her hard work.

**Julie Cornish, Woldingham.com Webmaster gave an update on the work on the new website which she had been working on with the Clerk. The new site will make it easier for people to access documents and will be accessibility compliant.**

It was agreed that the new site would get up and running in the next few weeks then a proper launch would take place in September. Concern was raised about the submission of photos tool with regard to copyright and Julie will look into this.

**1. Apologies:** Cllrs Foreman, Foulds and Gardner

**2. Declarations of Disclosable Pecuniary Interest (DPI):**

None declared

**Declarations of Bias Interest:**

Cllr Sherry – CIC

Cllr North – member of another authority TDC

Cllr Hoble – Aldersley – re planning 19 Beulah Walk

**3. Minutes:** The Draft Minutes of the meeting of May 26 2021 had been circulated to all Councillors and placed on Woldingham.com and facebook. The minutes were accepted as a true record.

**4. Matters arising from the Minutes: -**

Any matters arising would be covered during the meeting.

**5. Planning:**

Appendix A had been forwarded to all Councillors before the meeting and is attached to the minutes.

The following decision were taken:

Creag, Park View Road – no objection  
The Oaks, Nethern Court Road – objection  
Woldingham Village Institute, Upper Court Road – refer to tree surgeon  
Tregeare, Upper Court Road – objection  
Espinette, Slines Oak Road – no objection

Cllr Hoble-Aldersley left the room while planning application 2021\713, 19 Hilltop Walk was discussed.

19 Hilltop Walk – no objection.

Cllr Hoble-Aldersley re-joined the meeting.

Cllr Hutchinson asked for an update on NDGC. The Chairman had circulated the latest emailed received from Mr Lipman and advised that she will respond but circulate to all Councillors. The Chairman advised that Mr Lipman had not consulted with the Parish Council so they based their objection to the planning application on policies.

Cllr North mentioned that if TDC look on the application favourably she will ask for it to go to Committee in September.

b. Infringements: The Planning Administrator had submitted three infringements to Tandridge District Council – Cllr North will chase up and update at the next meeting.

Feather Farm, Southfields Road  
Valley Fields, Southfields Road  
Orchard Farm, Southfields Road

## **6. Finance:**

- a. **Payments:** The payments as listed in *Appendix B* were circulated to all Councillors before the meeting. The Parish Council voted to agree that all payments were authorised and should be signed off as approved.
- b. **Miscellaneous Matters:**
  - a. **Gas Works** – Nothing to report
  - b. **Resilience Plan Update** – Janine Battersby will be forwarding the first draft to the Parish Council by the 15 July.
  - c. **Website** – covered above in Julie Cornish's report
  - d. **Newsletter** – The Chairman advised that Cllr Foulds had circulated a rough draft to all Councillors. The Chairman asked Cllr North to progress this.
  - e. **Open Spaces** – Cllr North advised that she would be holding two sessions on 10 and 24 July at the Glebe.

- f. **APM** – The Chairman reminded this is taking place on Friday 23 July at 7 for 7.30pm at North Downs Golf Club. Beer, wine and soft drinks will be provided along with nibbles. The Chairman and Cllr North will work on the agenda and the Clerk will put a notice on Facebook.
- g. **Openreach Fibre Update** – Cllr North advised that she now has 400 properties signed up and is ready to submit the application. Cllr North mentioned that she had left several messages with Woldingham School but had not received a response to-date.
- h. **Park/safety at Woodlea School** – covered above in Cllr Rush's report
- i. **SES Water Consultation** – Cllr North advised that she is looking at this on behalf of the Parish Council.
- j. **Snow/grit Contract/New Salt Spreader** – Cllr Hutchinson had circulated to all Councillors before the meeting the draft new contract and notes from the meeting he had with Nick and Ollie Fuller. The Chairman asked that all roads are listed in the new contract and the Clerk will send the list of roads on Surrey County Council's website. Cllr Hutchinson has asked for confirmation of the cost (again) and delivery date of the new spreader and to find out if they would take the old machine in part exchange. Cllr Hutchinson confirmed that Tatsfield had already signed their contract so we need to agree and get signed by both parties so we can progress with the ordering of the salt.
- k. **Platinum Jubilee** – The Clerk had circulated to all Councillors the details on joining the list of Beacons which would be lit around the Country on the 2 June 2022. It was agreed that the Parish Council would like to register for the Beacon and a meeting will be held to progress.

#### **8.Woldingham Neighbourhood Plan:**

- a. **CCTV** – The Clerk advised the Chairman that she had emailed all the information and this now needed forwarding to Cllr Gardner so he can progress the CCTV.
- b. **Speeding** –Cllr Becky Rush had confirmed the speed survey had taken place and was chasing up the data information which she will forward once received.
- c. **Electricity on the Green** – Cllr Holbrook confirmed that we are still waiting for a meter to be fitted and will chase Octopus Energy again.
- d. **Additional Crescent and Green works** – Covered in Janine Battersby report above.
- e. **Path signage and regeneration** – Covered in Denise Todd's update above.

#### **9. Reports:**

Nothing to report.

#### **10. Meetings to attend**

No meetings to attend.

#### **11. Correspondence:**

SE Planning Services re Forest Ridge – Cllr Holbrook had responded.

#### **12. Any Other Business:**

Cllr Holbrook advised that he had been contacted by Geoffrey King to ask whether the Parish Council would approve the purchase of tents for the Scouts. The Chairman advised that any request for money needed to be in writing and sent to the Clerk.

The Clerk advised that she had received the Retiring from the Parish Council forms from the four old Councillors who had stepped down in May 2021.

### **13.Parish Council Calendar/articles for magazine:**

Meeting closed at 10.15pm

**Next meeting will be held on Wednesday 28 July 7.30pm in the Peace Hall, Garden Village.**

Appendix A June 30<sup>th</sup> Meeting  
Village Hall

#### **Applications recently notified by Tandridge District Council:**

2021/984 Creag, Park View Road, Woldingham CR3 7DN

Erection of single storey rear extension. (Certificate of Lawfulness for Proposed Use or Development)

2021/996 The Oaks, Nethern Court Road, Woldingham CR3 7EF

Erection of single storey side and rear extensions. Erection of three outbuildings. (Certificate of Lawfulness for Proposed Use or Development)

2021/940/TCA Woldingham Village Institute, Upper Court Road, Woldingham CR3 7BE5 x Cedars - Fell to ground level

2021/893 Tregear, Upper Court Road, Woldingham CR3 7BF

Demolition of existing garage. Erection of part ground floor, part first floor side extension and erection of dormer windows.

2021/1013 Espinette, Slines Oak Road, Woldingham CR3 7HN

Erection of external garden shelter. (Certificate of Lawfulness for Proposed Use or Development)

2021/901 Feather Farm, Southfields Road, Woldingham CR3 7BG

Repositioning of approved agricultural barn from granted permission (Application Ref: 2020/2061) with associated landscaping, including a natural stepped bank, and access alternations.

2021/657 Dukes Hill Cottages, Dukes Hill, Woldingham CR3 7HB

Demolition of existing dwelling. Erection of replacement dwelling as a low-energy two storey chalet-style house with part basement and new access and parking area with associated landscaping, land raising, steps, retaining wall.

2021/713 19 Hilltop Walk, Woldingham CR3 7LJ

Erection of single storey side extension (Certificate of lawfulness for proposed use or development)

#### **Application Outcomes notified by Tandridge District Council:**

2021/282/TPO Croft House, Croft Road, Woldingham CR3 7EN

T1) - Macrocarpa - Section fell to ground level. T2) - Macrocarpa - Reduce to balance so the overall finished height is 20m and reduce the new top lateral edges in by 2m so the finished top width is 8m. Also thin the inner canopy by 15% to remove the small growth. T3) - Acer - Reduce canopy by a 1/4 for balance. Finished top height is 9m and width is 7m. T4) - Common Beech -

Reduce the canopies longest branches by 2m. Finished height of 14m and finished width of 6m. T5) - Cedar - Remove the large side lateral branch growing towards the house and thin the inner canopy by 10%.

**WPC Recommendation: No Objection Application Outcome: Approved**

2021/139 Birchwood Farm, Woldingham Road, Woldingham CR3 7LR

Erection of agricultural barn and relocation of existing sand school.

**WPC Recommendation: No Objection Application Outcome: Approved**

2021/237 Forest Ridge, Station Road, Woldingham CR3 7DX

Formation of retaining wall, car parking & turning area.

**WPC Recommendation: Objection Application Outcome: Approved**

2021/603 19 Beulah Walk, Woldingham CR3 7LN

Conversion of existing garage to habitable accommodation.

**WPC Recommendation: No Objection Application Outcome: Approved**

2021/484 Fleetwood, Lunghurst Road, Woldingham CR3 7EG

Variation of condition 7 & 8 (Tree protection) of planning permission ref:

2020/2164 (Erection of 4-bed dwelling and detached garage with workshop, new driveway and associated landscaping) to allow for revised tree works.

**WPC Recommendation: Other Application Outcome: Approved**

2021/769 Holly View, Butlers Dene Road, Woldingham CR3 7HH

Erection of single storey side and rear extension to existing garage and landscaping alterations.

**WPC Recommendation: No Objection Application Outcome: Approved**

2021/558 Choron, Nethern Court Road, Woldingham CR3 7EF

Erection of new four bay timber garage.

**WPC Recommendation: Objection Application Outcome: Refused**

**2021/365 9 Beulah Walk, Woldingham CR3 7LN**

Demolition of all existing buildings. Erection of new two storey 4 bedroom dwelling (part sunken into the land slope) with single storey side area sunken into the ground. Additional hardstanding to front driveway.

**WPC Recommendation: Objection Application Outcome: Refused**

2021/777 Greenbanks, Park View Road, Woldingham CR3 7DL

Erection of a single storey rear extension

**WPC Recommendation: No Objection Application Outcome: Approved**

2021/698/NH 19 Hilltop Walk, Woldingham CR3 7LJ

Erection of single storey rear extension which would extend beyond the rear wall of the original house by 8.00 metres, for which the maximum height would be 4.00 metres, and for which the height of the eaves would be 3.00 metres (Notification of a Proposed Larger Home Extension)

**WPC Recommendation: no recommendation Application Outcome: Refused**

**WOLDINGHAM PARISH COUNCIL**  
**APPENDIX B**  
**30 June 2021**

**Expenses to be authorised for bank transfer**

T Waghorn Wages/Expenses LGA 1972 s.111	£238.40
K Newman Wages/Expenses/overtime LGA 1972 s.111	£937.53
<b>Total Expenses</b>	
<b>£1,175.93</b>	

**Expenses paid during the month – Treasurers Account**

J Cornish re Website May LGA 1972 s.111	£87.50
Mulberry and Co Training Cse Cllrs Hoble-Aldersley/Hutchinson	£84.00
Rialtas Bus Solutions	£883.80
K Newman Expenses re zoom May/June/eye test LGA 1972 s.111	£39.39
K Newman Expenses re zoom June/July LGA 1972 s.111	£14.39
<b>Total Expenses</b>	
<b>£1,109.08</b>	

**Transfers from business to Current**

28/6/21	£2,000.00
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**Transfers from Current to business**

None

**Expenses paid during the month – Business Account**

None

**Expenses to be authorised by cheque**

None

**Receipts since last meeting to Treasurers Account**

None

**Receipts since last meeting to Business Account**

None

**Treasurers Accounts (Current)**

Balance as of 26 May 2021	£2,105.11
Payments made during the Month	£1,109.08
Transfer from Business Account	£2,000.00
Transfer to Business Account	£0.00
Monies to be authorised for payment	£1,175.93
Monies received	£0.00
<b>Balance as of 30 June 2021</b>	<b>£1,820.10</b>

**Gold Account (Deposit)**

Balance as of 26 May 2021	£99,541.39
Transfer to Treasurers	£2,000.00
Transfer from Treasurers	£0.00
Interest 9/6/21	£0.79



Monies received

£0.00

**Balance as of 30 June 2021**

**£97,542.18**

**S137 Expenditure (net) - 1539 residents at £8.41 = £12,942.99**

*Expenditure 2021/2022*