

Woldingham Parish Council
Draft minutes to be approved at the next meeting

**MINUTES of a Meeting held in the Peace Hall, Garden Village on
Wednesday 28 June 2021 at 7.30 pm.**

Present: Irina Hoble-Aldersley, Neil Foreman, Alex Foulds, Kate Holmes, Peter Hutchinson, Carole North, Deborah Sherry (Chairman), Karen Newman (Clerk)

1 residents and SCC Becky Rush joined the meeting in person.

Janine Battersby

The resilience plan is nearly completed and has flagged up to areas of concern:

Water and alternative power supply. Thought also needs to be given to how the fuel for alternative power would be stored.

Concern was raised that first aid facilities needed to be expanded as many were out of date or held limited supplies.

Every household should be given a copy of the resilience plan.

ViralkindnessWoldingham is going to change its name to Love Woldingham. Volunteers will be contacted and asked if they are happy to still be their road representative.

Surrey County Councillor Becky Rush

- Advised that she will write an article for the magazine re tree and what are the responsibilities of landowners. Cllr Rush advised that landowners are responsible for trees and hedges on their land. If a tree comes down over the highway – Highways will remove the tree and place to the side where the landowner is responsible for the removal and clearing up. In future you can expect a bill from Highways to carry out this work.
- Closure of Woldingham Road – work started on Monday 5 July and unfortunately the road cannot be opened using traffic lights and will remain closed for 24 hrs until completion of the works. Two major factors have caused this decision 1) Extensive damage was caused by SGN laying a gas pipe through drainage assets which was not anticipated when the works began. SGN has been on site which has caused unforeseen delays. 2) At the beginning of the works there was flooding on the road and the torrential downpours of last week has caused more delays.

- Cllr Rush advised that the Safety Audit at Woodlea School had taken place and was waiting sight of the report which she will pass on to the Parish Council.

Cllr Foreman asked Cllr Rush whether signs could be placed on Gangers Hill due to the road having to be closed 3 x in the past week. Cllr Rush advised that there are signs for no HGV's at both the top and the bottom.

Cllr Hutchinson asked Cllr Rush to confirm what roads are covered by SCC on their grit routes.

1. Apologies: Cllrs Holbrook and Gardner. Terri Waghorn Planning Assistant

2. Declarations of Disclosable Pecuniary Interest (DPI):

None declared

Declarations of Bias Interest:

Cllr Sherry – CIC

Cllr North – member of another authority TDC

3. Minutes: The Draft Minutes of the meeting of June 30 2021 had been circulated to all Councillors and placed on Woldingham.com and facebook. The minutes were accepted as a true record subject to the following amendment:

7j. Ordering of the salt and spreader.

4. Matters arising from the Minutes: -

Any matters arising would be covered during the meeting.

5. Planning:

Appendix A had been forwarded to all Councillors before the meeting and is attached to the minutes.

The following decision were taken:

Westwood, High Drive – refer to the tree officer

Northcroft, Station Road – refer to the tree officer

Fleetwood, Lunghurst Road – no comment is required

Station Cottage, Church Road – Objection

The Chairman advised that in Cllr Holbrook's absence he had issued the following road teams who will be responsible for planning:

Cllrs Foulds and Foreman – August

Cllrs Hoble-Aldersley and Gardner – September

Cllrs Holmes and Holbrook – October

Cllrs North and Hutchinson – November

The Chairman asked whether internal training dates had been arranged. The Clerk advised that the Planning Assistant had sent availability to Cllr Holbrook and was awaiting confirmation. Cllr Hutchinson advised that he was attending an external Planning Course the next day and the Chairman asked other Councillors to register for this or future courses where possible.

Cllr North advised that she had been contacted by a resident who was concerned with the large amount of tree removal at Fairview, Northdowns Road. The tree officer attended the site but unfortunately there was nothing that could be done as the trees did not have TPO's.

Cllr North advised that she has been in touch with the Chief Planning Officer about Woodrising and is still waiting for dates when it would be going to committee.

b. Infringements: The Chairman asked that the Planning Administrator chase TDC for an update on Yeddings.

Finance:

- a. **Payments:** The payments as listed in *Appendix B* were circulated to all Councillors before the meeting. The Parish Council voted to agree that all payments were authorised and should be signed off as approved.
- b. The Clerk had circulated to all Councillors the quarterly accounts produced by the internal auditor. Cllr Hutchinson read through the accounts, and they were accepted as a true reflection of the Parish Council's finances.

c. Miscellaneous Matters:

- a. **Gas Works** – Nothing to report
- b. **Resilience Plan Update** – Covered above.
- c. **Website** – The Clerk advised that the Woldingham Website Admin had received training today and that all being well the new website should go live by the end of next week.
- d. **Newsletter** – Cllr North will circulate the draft to all Councillors. It was agreed that the newsletter should be issued in September.
- e. **Open Spaces** – Cllr North advised that she is just finalising new dates for the group meetings to take place and will advise of the dates in due course.
- f. **Openreach Fibre Update** – Cllr North advised that she had sent an application for 361 properties. She has heard back that 14 of those properties come under the Caterham Exchange and has been asked to resubmit the application for those 14 properties.
- g. **Park/safety at Woodlea School** – covered above in Cllr Rush's report
- h. **Snow/grit Contract/New Salt Spreader** – Cllr Hutchinson advised that he was struggling to get a response from Warren Barn Farm with regard to the confirmation of the cost of the new spreader and delivery date. It was agreed that he should contact the Company direct to obtain these details to move the matter forward.
- i. **Platinum Jubilee** – Cllr North advised that the Beacon had been ordered, a piper booked and the provisional booking of a band to play at the Glebe

on Thursday 2 June. Cllr North asked the Council what other events the Council wanted to be involved in. It was agreed that the Parish Council wanted to support events across the whole bank holiday weekend. Cllr North will put together a budget and circulate by email to all Councillors.

- j. **Dog Waste Bins** – Cllr North advised that more bins are needed throughout the village. It was agreed that the Parish Council would be happy to purchase more bins if they were emptied by Tandridge District Council. Cllr North will draw up a list of where bins are needed and liaise with the Clerk.
- k. **Supporting Vulnerable Residents/Viral Kindness** – The Chairman will respond to Janine Battersby email.

8. Woldingham Neighbourhood Plan:

- a. **CCTV** – nothing to report.
- b. **Speeding** – Cllr Foulds will put together a summary of the results of the recent speed survey on Station Road.
- c. **Electricity on the Green** – Cllr Holbrook confirmed that we are still waiting for a meter to be fitted and will chase Octopus Energy again.
- d. **Additional Crescent and Green works** – nothing to report.
- e. **Path signage and regeneration** – ongoing

9. Reports:

The Chairman advised that the Annual Parish Meeting went ahead and was a very productive meeting. Cllr North advised that she will be putting together a summary of the ideas and solutions raised.

10. Meetings to attend

No meetings to attend.

11. Correspondence:

12. Any Other Business:

Cllr North asked whether we should reach out to the new Police Commissioner to attend a Parish Council meeting. The Chairman advised that she would reach out to MP Claire Coutinho to see whether she would be available to attend the September meeting.

Meeting closed at 9.38

Woldingham Parish Council

Appendix A – 28th July 2021 – Peace Hall @ 7.30pm

Applications recently notified by Tandridge District Council

2021/1201/TCA Westwood, High Drive, Woldingham CR3 7EL

3 X Mature ash trees - Remove.

2020/2164/Cond2 Fleetwood, Lunghurst Road, Woldingham CR3 7EG

Details pursuant to the discharge of Condition 9 (Landscape works) of

planning permission ref: 2020/2164 dated 27th January 2021 (Variation of condition 2 (Approved Plans) attached to planning permission 2020/961 (amendments for dormer windows and and side rooflights))

2021/1062/TPO Northcroft, Station Road, Woldingham CR3 7DE

Description T2) - Maple - Fell (Please refer to photos provided.) T6) - Ash - Fell -Tree has been badly affected by bacterial canker and is entwined with adjacent Maple (T7). Replant 1no. standard field maple in same position. (Please refer to photos provided.) T7) - Maple- Crown reduce 4no. stems by 2.5 metres in height and spread on all aspects. (Please refer to photos provided.) G1) - 4 x Maples - Crown reduce by 3 metres in height and 2 metres in spread on all aspects. (Please refer to photos provided.)

2021/871 Station Cottage, Church Road, Woldingham CR3 7LQ

Demolition of existing rear extension. Erection of a two storey side extension and alterations to existing roof to include erection of two dormer windows to existing rear roof slope). Amended plans and description)

Application Outcomes notified by Tandridge District Council

2021/282/TPO Croft House, Croft Road, Woldingham CR3 7EN

T1) - Macrocarpa - Section fell to ground level. T2) - Macrocarpa - Reduce to balance so the overall finished height is 20m and reduce the new top lateral edges in by 2m so the finished top width is 8m. Also thin the inner canopy by 15% to remove the small growth. T3) - Acer - Reduce canopy by a 1/4 for balance. Finished top height is 9m and width is 7m. T4) - Common Beech - Reduce the canopies longest branches by 2m. Finished height of 14m and finished width of 6m. T5) - Cedar - Remove the large side lateral branch growing towards the house and thin the inner canopy by 10%.

WPC Recommendation: No Objection Application Outcome: Approved

2021/365 9 Beulah Walk, Woldingham CR3 7LN

Demolition of all existing buildings. Erection of new two storey 4 bedroom dwelling (part sunken into the land slope) with single storey side area sunken into the ground. Additional hardstanding to front driveway.

WPC Recommendation: Objection Application Outcome: Refused

2021/846 Little Meadow, Halliloo Valley Road, Woldingham CR3 7HP

Erection of single storey infill extension to connect existing outbuilding to dwelling

WPC Recommendation: Objection Application Outcome: Approved

2021/777 Greenbanks, Park View Road, Woldingham CR3 7DL

Erection of a single storey rear extension

WPC Recommendation: No Objection Application Outcome: Approved

2021/860 Little Meadow, Halliloo Valley Road, Woldingham CR3 7HP

Erection of new carport.

WPC Recommendation: Objection Application Outcome: Refused

2021/984 Creag, Park View Road, Woldingham CR3 7DN

Erection of single storey rear extension. (Certificate of Lawfulness for Proposed Use or Development)

WPC Recommendation: No Objection Application Outcome: Refused PP Required.

2021/996 The Oaks, Nethern Court Road, Woldingham CR3 7EF

Erection of single storey side and rear extensions. Erection of three outbuildings. (Certificate of Lawfulness for Proposed Use or Development)

WPC Recommendation: Objection Application Outcome: Refused PP Required.

2021/940/TCA Woldingham Village Institute, Upper Court Road, Woldingham CR3 7BE

5 x Cedars - Fell to ground level

WPC Recommendation: Other Application Outcome: Approved

2021/698/NH 19 Hilltop Walk, Woldingham CR3 7LJ

Erection of single storey rear extension which would extend beyond the rear wall of the original house by 8.00 metres, for which the maximum height would be 4.00 metres, and for which the height of the eaves would be 3.00 metres (Notification of a Proposed Larger Home Extension)

WPC Recommendation: no recommendation yet Outcome: Refused

Appeals lodged with Planning Inspectorate

2020/486 Land off Church Road, Church Road, Woldingham CR3 7JX

Erection of mesh fencing to replace some existing barbed wire fencing, erection of three gates and electric fencing to provide restricted grazing areas for horses. **Objection**

Application Outcome: Refused

WOLDINGHAM PARISH COUNCIL

APPENDIX B

28 July 2021

Expenses to be authorised for bank transfer

T Waghorn Wages/Expenses LGA 1972 s.111 £238.40

K Newman Wages/Expenses/overtime LGA 1972 s.111 £851.33

Total Expenses

£1,089.73

Expenses paid during the month – Treasurers Account

Tandridge District Council re Election Costs LGA 1972 s.111

£160.37

K Newman Expenses re zoom July\August LGA 1972 s.111

£14.39

T Waghorn Food re APM

£55.87

C North Expenses re APM/Teen Group

£27.23

Total Expenses
£237.86

Transfers from business to Current
None

Transfers from Current to business
None

Expenses paid during the month – Business Account
None

Expenses to be authorised by cheque
None

Receipts since last meeting to Treasurers Account
None

Receipts since last meeting to Business Account
None

Treasurers Accounts (Current)

Balance as of 30 June 2021	£1,820.10
Payments made during the Month	£257.86
Transfer from Business Account	£0.00
Transfer to Business Account	£0.00
Monies to be authorised for payment	£1,089.73
Monies received	£0.00
Balance as of 28 July 2021	£472.51

Gold Account (Deposit)

Balance as of 30 June 2021	£97,542.18
Transfer to Treasurers	£0.00
Transfer from Treasurers	£0.00
Interest	£0.81
Monies received	£0.00
Balance as of 28 July 2021	£97,542.99

S137 Expenditure (net) - 1539 residents at £8.41 = £12,942.99
Expenditure 2021/2022