

Woldingham Parish Council
Draft minutes to be approved at the next meeting

MINUTES of a Meeting held in the Main Hall, Woldingham Village Hall on Wednesday 29 September 2021 at 7.30 pm.

Present: Irina Hoble-Aldersley, Neil Foreman, Alex Foulds, Kate Holmes, Peter Holbrook, Peter Hutchinson, Carole North (Vice Chairman)

Karen Newman (Clerk) attended part of the meeting on zoom and the meeting was recorded.

3 residents joined the meeting in person.

SCC Becky Rush, Julie Cornish (website) and Denise Todd (footpaths and bridleways) joined by Zoom to update the Parish Council.

Surrey County Councillor Becky Rush

- Cllr Rush advised that she had arranged a meeting with the PCC to discuss the state of crime in Woldingham. This has been arranged for 25 October 2021 – venue and time to be advised.
- Cllr Rush advised that she would get a list of the roads covered by the gritting process once the Winter team is up and running and pass to Cllr Hutchinson.
- Gas works – nothing to update and still waiting to find out who has the contract and who is the contact.
- Parking at Woodlea – Cllr Rush advised that she is still waiting to get hold of the report and to find out who is responsible for any lines as it is on a private road.
- Thames Link – Cllr Rush advised she had been in touch with train operators re the reduction of train services – a lot of the reductions were due to shortage of staff and covid. Every Wednesday they add train services – the 18.11 will be reinstated every soon and hoping by March/April time the timetable will be back up to speed pre-covid levels. They will also be looking at reinstating the Uckfield Train to stop at Woldingham and the connections at East Croydon along with the frequency.

Julie Cornish – Woldingham.com

The website has been live for 4 weeks, there has been a few teething problems but nothing major. In terms of ease of use is working out well and behind the scenes is so much easier to manage. In a month's time Julie will train the Clerk, Karen on how to put items onto the website and will set up the photo competition.

Denise Todd – Footpaths and Styles – Litterpick

The next litterpick is on Saturday 2 October at 10am on the Green. Scouts, Cubs and Rainbows will be in attendance as part of their bi-annual litterpick and they will be joined by their families. Denise advised that if a lot of children are attending the litterpick then she will ask them to cover footpaths as it is more suitable for children. Denise will write an article for the magazine.

Footpaths/Styles/Signposts – Denise advised that the Fullers own a lot of land outside Woldingham where the styles are not being kept up and are damaged. SCC has been approached to put pressure on the Fullers to maintain his styles.

Denise advised that she has taken photographs, logged, and reported signposts to SCC so they are aware of the ones that need repairing and installing. Julie Cornish will also put a link onto the website so that people can take a photo of any damaged signposts and attach it to the link which will go straight to SCC.

1. Apologies: Cllr Sherry and Terri Waghorn Planning Assistant
Non-attendance by Cllr Gardner for third month.

2. Declarations of Disclosable Pecuniary Interest (DPI):
None declared

Declarations of Bias Interest:

Cllr North – member of another authority TDC

3. Minutes: The Draft Minutes of the meeting of July 28 2021 had been circulated to all Councillors and placed on Woldingham.com and Facebook. The minutes were accepted as a true record.

4. Matters arising from the Minutes: - Action List

- Surrey Transport Consultation – due by October 24, Cllrs Foreman and Foulds
- VAS Signs – Cllr Holbrook will take responsibility for replacing the batteries
- CCTV – Cllr Foulds will take over the responsibility of obtaining quotes for the Crescent, Viewpoint and how to access the camera on the Church Road
- Planning Training – Cllr Hoble-Aldersley is happy to help any Councillors with training.
- Infringements – nothing to update
- Newsletter – will go out mid November
- New Salt Spreader/Contract – Cllr Hutchinson has had confirmation of the price and Tatsfield PC are still interested in contributing a third of the cost. The Fullers have been given the go ahead to order a new

salt spreader – Cllr Hutchinson is waiting for confirmation of the purchase order and for the new contract to be signed.

- Beacon and Jubilee Celebrations – Cllr North apologised to the volunteers who wanted to help but mentioned that it was easier to gather information from various organisations / volunteers and then share it before the first Jubilee meeting. A Jubilee meeting is being held on the 14 October with Di Murry and Janine Battersby and the volunteers (present at this meeting) to go through the structure of the celebrations. Cllr North went through the spreadsheet budget and the Parish Council voted and agreed to support the event up to a cost of £15,000.
- Electricity on the Green – Cllr Holbrook advised that he has reapplied for a new meter
- Claire Coutinho – Cllr Sherry has been in contact with Claire to arrange a meeting (CC is only available on a Friday). Nothing to update in her absence.
- Lisa Townsend Police Commissioner – meeting now arranged by SCC Becky Rush on 25 October.

5. Planning:

Cllr North advised that it is imperative that the Parish Council protects the Green Belt and there is a process which must be adhered to. Cllr Foreman mentioned that better communication needs to be made with residents when an infringement is brought to the Parish Council's attention. Cllr Holmes will draft a letter that explains the situation to the resident ie that an infringement has been brought to the Parish Council's attention and it has been reported to Tandridge District Council.

Appendix A had been forwarded to all Councillors before the meeting and is attached to the minutes.

The following decisions were taken:

Tudor Cottage, Park View Road – Objection
Fleetwood, Lunghurst Road – Other
Sleepy Hollow, Slines Oak Road – Objection
Tall Pines, Slines Oak Road – Objection
Woldingham Chase, Lunghurst Road – No Objection
Hollingden, Church Road – No Objection

Below are the Councillors responsible for planning:

Cllrs Holmes and Holbrook – October
Cllrs North and Hutchinson – November
Cllrs Foulds and Foreman – December
Cllrs Hoble-Aldersley and Gardner - January

b. Infringements: In the Planning Assistant's absence – nothing to report.

Finance:

- a. **Payments:** The payments as listed in *Appendix B* were circulated to all Councillors before the meeting. The Parish Council voted to agree that all payments were authorised and should be signed off as approved.
- b. **Project Tracker:** It was agreed that projects involving capital purchase should be progressed as soon as possible. This includes purchasing a marquee with the requirement of the shed purchase be completed as well. Discussion was also had about whether the Police meeting would trigger some further projects.
- c. **Miscellaneous Matters:**
 - a. **Gas Works** – Nothing to report covered in SCC Becky Rush's report above
 - b. **Resilience Plan Update** – Nothing to report
 - c. **Newsletter** – Covered above in matter's arising.
 - d. **Open Spaces** – surveys sent to various parents of teenagers. To-date only two had been received back.
 - e. **Openreach Fibre Update** – No update
 - f. **Park/safety at Woodlea School** – covered above in Cllr Rush's report.
 - g. **Snow/grit Contract/New Salt Spreader** – Covered above in matters arising.
 - h. **Platinum Jubilee** – Covered above in matters arising.
 - i. **Dog Waste Bins** – The Clerk is in contact with TDC who are looking at the new areas requested for bins to see if they are accessible by their vehicles.
 - j. **Footpath** – Nethern Court Road – Southfields Road – SCC to visit
 - k. **Heritage Buildings Register** – Cllr Hoble-Aldersley advised this has also been sent to the Woldingham Association.
 - l. **Carols in the Crescent 11 December 2021** – Cllrs Holbrook and Foulds volunteered to support on the evening.

8.Woldingham Neighbourhood Plan:

- a. **CCTV** – nothing to report.
- b. **Speeding** – nothing to report
- c. **Electricity on the Green** – Covered above in matters arising.
- d. **Additional Crescent and Green works** – nothing to report.
- e. **Path signage and regeneration** – Covered above in Denise Todd's report.

9. Reports:

10. Meetings to attend

11. Correspondence:

12. Any Other Business:

Meeting closed at 10.45pm.

Next Meeting to be held on Wednesday 27 October at Woldingham Village Hall – 7.30pm.

Woldingham Parish Council

Appendix A –29th September 2021 – Village Hall @ 7.30pm

Applications recently notified by Tandridge District Council

2021/1491 Creag, Park View Road, Woldingham CR3 7DN
Erection of single storey rear extension. (Certificate of Lawfulness for Proposed Use or Development)

2021/1516 Tudor Cottage, Park View Road, Woldingham CR3 7DH
Erection of first floor extension to north elevation, first floor extension to east elevation, two storey extension and loggia/balcony extension to south elevation, first floor extension to west elevation and front porch. Internal remodelling and alterations to fenestration.

2021/484/COND 1 Fleetwood, Lunghurst Road, Woldingham CR3 7EG
Details pursuant to the discharge of Condition 9 (hard and soft landscape works) of planning permission ref: 2021/484 dated 22/06/2021 (Erection of 4-bed dwelling and detached garage with workshop, new driveway and associated landscaping) to allow for revised tree works).

2021/1476 Sleepy Hollow, Park View Road, Woldingham CR3 7DH
Erection of new railings and pedestrian gates.

2021/1545 Tall Pines, Slines Oak Road, Woldingham CR3 7HN
Installation of replacement gates to property.

2021/1525 Woldingham Chase, Lunghurst Road, Woldingham CR3 7EJ
Erection of detached garden room. (Application for a Certificate of Lawful Development for a Proposed use or Development)

2021/1498 Hollingden, Church Road, Woldingham CR3 7JH
Construction of single storey attached garage

2021/1618/NH Lanesmeet, Northdown Road, Woldingham CR3 7AA
Erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 6 metres, for which the maximum height would be 4.0 metres, and for which the height of the eaves would be 2.50 metres (Notification of a Proposed Larger Home extension)

2021/1586 Oakwood, Butlers Dene Road, Woldingham CR3 7HD
Removal of existing dormer. Erection of a part single/two storey side and rear extension.

2021/1332 Langlands, Butlers Dene Road, Woldingham CR3 7HD
Demolition of existing buildings and erection of 1 single storey dwelling and 1 two storey dwelling.

2021/1465 Hapstead, Station Road, Woldingham CR3 7DA
Demolition of the existing dwelling and detached double garage; Erection of a two storey detached five-bedroom dwelling and detached garage.

2021/237/Cond 2 Forest Ridge, Station Road, Woldingham CR3 7DX
Discharge of conditions 2 (Tree Planting) and 3 (Hard and soft landscaping) attached to pp 2021/237 for the \"Formation of retaining wall, car parking and turning area.\"

2021/1465 Hapstead, Station Road, Woldingham CR3 7DA
Demolition of the existing dwelling and detached double garage; Erection of a two storey detached five-bedroom dwelling and detached garage.

Application Outcomes notified by Tandridge District Council

2020/82 Woodrising, The Ridge, Woldingham CR3 7AG
Demolition of the existing building and tennis court; Erection of two storey building with accommodation in the roofspace comprising of 2x one bedroom, 8x two bedroom and 2x three bedroom flats. Provision of associated parking and landscaping.

WPC Recommendation: Objection Application Outcome: Refused

2020/961/Cond 2 Fleetwood, Lunghurst Road, Woldingham CR3 7EG
Details pursuant to the discharge of Condition 3 (Materials) and 4 (Renewable Energy) of planning permission ref: 2020/961 dated 5th August 2020 (Erection of 4-bed dwelling and detached garage with workshop, new driveway and associated landscaping.).

WPC Recommendation: No Objection Application Outcome: Approved

2021/893 Tregear, Upper Court Road, Woldingham CR3 7BF
Demolition of existing garage. Erection of part ground floor, part first floor side extension and erection of dormer windows.

WPC Recommendation: Objection Application Outcome: Refused

2021/1013 Espinette, Slines Oak Road, Woldingham CR3 7HN
Erection of external garden shelter. (Certificate of Lawfulness for Proposed Use or Development)

WPC Recommendation: Objection Application Outcome: Approved

2021/901 Feather Farm, Southfields Road, Woldingham CR3 7BG
Repositioning of approved agricultural barn from granted permission (Application Ref: 2020/2061) with associated landscaping, including a natural stepped bank, and access alternations.

WPC Recommendation: Objection Application Outcome: Approved

2021/713 19 Hilltop Walk, Woldingham CR3 7LJ
Erection of single storey side extension (Certificate of lawfulness for proposed use or development)

WPC Recommendation: Objection Application Outcome: Approved

2021/2211 Churchwood, Butlers Dene Road, Woldingham CR3 7HX
Part demolition of existing garage and side dormer. Erection of full height front extension with ridge height of 7.2m, conversion of loft space to habitable accommodation and associated alterations including to fenestration and external materials.

WPC Recommendation: No Objection Application Outcome: Approved

2021/1062/TPO Northcroft, Station Road, Woldingham CR3 7DE
Description T2) - Maple - Fell (Please refer to photos provided.) T6) - Ash - Fell -Tree has been badly affected by bacterial canker and is entwined with adjacent Maple (T7). Replant 1no. standard field maple in same position. (Please refer to photos provided.) T7) - Maple-Crown reduce 4no. stems by 2.5 metres in height and spread on all aspects. (Please refer to

photos provided.) G1) - 4 x Maples - Crown reduce by 3 metres in height and 2 metres in spread on all aspects. (Please refer to photos provided.)

WPC Recommendation: No Objection Application Outcome: Approved

2021/1262 Paddocks End, High Drive, Woldingham CR3 7ED
Erection of two storey front extension.

WPC Recommendation: Objection Application Outcome: Approved

2021/1378/NH Lanesmeet, Northdown Road, Woldingham CR3 7AA
Construction of an additional storey in the same style as the existing dwelling and materials to match. (Notification of a proposed enlargement of a dwelling by construction of additional storey)

WPC Recommendation: Objection Application Outcome: Refused

2021/1389/NH Lanesmeet, Northdown Road, Woldingham CR3 7AA
Construction of an additional storey in the same style as the existing dwelling and materials to match. (Notification of a proposed enlargement of a dwelling by construction of additional storey)

WPC Recommendation: Objection Application Outcome: Approved

Appeals lodged with Planning Inspectorate

No new appeals have been reported by Tandridge District Council

Appeals determined by the Planning Inspectorate No new determined appeals have been reported by Tandridge District Council

WOLDINGHAM PARISH COUNCIL

APPENDIX B

August and September 2021

Expenses to be authorised for bank transfer

T Waghorn Wages/Expenses LGA 1972 s.111 September	£238.40
K Newman Wages/Expenses/overtime LGA 1972 s.111 September	£837.04

Total Expenses

£1,075.44

Expenses paid during the month – Treasurers Account

Village Hall Rent July LGA 1972 s.111

£45.00

Safegolf Ltd t/a Northdowns Golf Club re APM LGA 1972 s. 111

£124.25

Mulberry & Co Training Course LGA 1972 s.111

£48.00

Gardencraft Parish Council Act 1957 s.1

£60.00

T Waghorn Wages/Expenses LGA 1972 s.111 August

£238.40

K Newman Wages/Expenses/overtime LGA 1972 s.111 August

£837.04

K Newman Expenses re zoom, Stationery LGA 1972 s.111

£117.35

BWP Creative Limit re Website LGA 1972 s.111

£746.76

J Cornish Website LGA 1972 s.111

£250.00

Gardencraft Parish Council Act 1957 s.1

£120.00

Karen Newman expenses zoom LGA 1972 s.111

£14.39

Total Expenses
£2,601.19

Transfers from business to Current

16/8/21
£2,000.00
20/9/21
£2,000.00

Transfers from Current to business

None

Expenses paid during the month – Business Account

None

Expenses to be authorised by cheque

None

Receipts since last meeting to Treasurers Account

None

Receipts since last meeting to Business Account

None

Treasurers Accounts (Current)

Balance as of 28 July 2021	£472.51
Payments made during the Month	£2,601.19
Transfer from Business Account	£4,000.00
Transfer to Business Account	£0.00
Monies to be authorised for payment	£1,075.44
Monies received	£0.00
Balance as of 29 September 2021	£795.88

Gold Account (Deposit)

Balance as of 28 July 2021	£97,542.99
Transfer to Treasurers	£4,000.00
Transfer from Treasurers	£0.00
Interest	£0.83
Interest	£0.81
Monies received	£0.00
Balance as of 29 September 2021	£93,544.63

S137 Expenditure (net) - 1539 residents at £8.41 = £12,942.99

Expenditure 2021/2022