

Woldingham Parish Council
Draft minutes to be approved at the next meeting.

MINUTES of a Meeting held in Arthur Herbert Room on Wednesday 25 October 2023.

Jan Ward – Chairman of Chelsham and Farleigh and Nathan Adams – Chairman of Warlingham Parish Councils attended the meeting to ask for the Parish Council's support in a joint letter to be sent to Tandridge District Council (TDC) with regards to traveller sites on the edge of Woldingham on Beech Farm Road that need enforcement and appeal support. A discussion took place and the Chairman recommended that the Parish Council supports the letter with some modifications to preserve the good working relationship with TDC. The Council voted to support a modified letter.

Present: Councillors Peter Holbrook, Kate Holmes, Peter Hutchinson, Leanna McEwan, Carole North, Deborah Sherry (Chairman)
Karen Newman – Parish Clerk

1. Apologies: Cllrs Hoble-Aldersley, Foulds and Mann.

2. Declarations of Disclosable Pecuniary Interest (DPI):

None

Declarations of Bias Interest:

Cllr Sherry – CIC

Cllr North – member of Tandridge District Council

3. Minutes: The Draft Minutes of the meeting of 27 September 2023 and the Planning Meeting on the 10 October had been circulated to all Councillors and placed on Woldingham.com and Facebook and accepted as true copies.

4. Matters arising from the Minutes: - will be covered during the meeting.

Planning:

Little Meadow, Halliloo Valley Road: The Parish Council agreed that the house has already been over-extended, contravening DP13 and DP10. The Parish Council voted to object.

Tall Pines, Slines Oak Road: The Parish Council agreed that the house has already been over-extended, and the new application will exceed 40%, contravening PD13 and DP10. The Parish Council agreed to an objection on the single storey extension but that the garage in and of itself was not a problem.

Beechwood, Northdown Road: The Parish Council agreed to object to this application as it is not in-keeping with the street scene, contrary to DP7.

Hurst Place, Woldingham Road: Cllr North advised the Parish Council that she had informed TDC that the occupants had only moved out recently,

rather than 6-months previously (as per the 6-month vacancy requirement under ZA permitted development) and that Highways have expressed concern about the safety of the design. The Parish Council had previously voted to object to this application.

The Chairman advised that 5 applications have been received in the past two days and asked the planning assistant to make sure that extensions are granted so these can be looked at during the November meeting.

The Chairman reported that herself, Cllr North and David Shelley – Chairman of the Woldingham Association met with Helen Murch, the new TDC Chief Planning Officer, on the 11th October. A variety of applications were raised with Helen that the WPC felt was not well decided. Helen asked for written feedback on most of these applications and is passionate about design and protecting the green belt and the AONB. Helen was taken around Woldingham and asked to see good buildings and extensions versus poor ones that did not conform to the Local and Neighbourhood Plans.

Helen asked that all enforcements are raised via the enforcement form, and this makes sure they go on the list, are tracked, and protocols and processes then must be followed.

Below are the Councillors responsible for planning:

Cllrs Foulds and Hutchinson – November
Cllrs Mann and Hoble-Aldersley – December
Cllrs Holmes and Holbrook – January

b. Infringements:

Cllr North advised that she had provided a list of the current infringements to the new Head of Planning, Helen Murch. These currently include: Woldingham School (built form and tree felling in the AONB that is not the subject of a planning app); Woldingham School Car Park at front entrance; construction on Camp Road and construction on Hilltop Walk. This information will inform the priorities on the enforcement 'list'.

Forest Ridge was discussed as an outstanding issue. It was noted that Terri Waghorn had once again written to TDC enforcement to raise the uncompleted works. TDC noted that they could not force the applicant to start the planned works (building the retaining wall), so there was no enforcement matter at this time. The Planning Assistant will write to the owners of Forest Ridge to advise them of the situation.

19 Hilltop Walk – The planning assistant had emailed concerns to TDC and had been advised that a planning application is now required.

Foxbury to be added to infringements raised– height of fencing, type of fencing (two different fences), height of poles, lights and commercial use.

Camp Road – TDC have visited the site and confirmed that the wall is too high at 1.4m and needs reduced to 1m.

The Parish Council agreed that they would review what applications would go on the Planning List to call into TDC Planning Committee at each monthly meeting.

The following was agreed to go onto the list:

The Warren: 2022/1666, and 2021/8

Woldingham School (adventure area): 2022/659

Woodrising (walls and gates): 2023/1023

Little Meadow 2023/1065

Tall Pines 2023/1108

6.Finance:

- a. **Payments:** The payments as listed in *Appendix B* were circulated to all Councillors before the meeting. The Parish Council voted to agree that all payments were authorised and should be signed off as approved.
- b. **6th monthly report to end of September 2023:** Cllr Hutchinson had circulated to all Councillors before the meeting a set of the first draft precept budget 2024/2025 and notes for consideration. A discussion took place on proposed projects and whether the precept should be raised. Cllr Hutchinson will recirculate the draft precept budget accounts with the considerations raised in the meeting and then a final set will be prepared for authorisation at the November meeting.

7.Miscellaneous Matters:

a. Chalk Pit Quarry Application:-

The Chairman noted that our joint objection has been sent in and the traffic consultants / barrister's costs will be split four ways with the Woldingham Association, Woldingham Action Group and Oxted Parish Council. Surrey County Council responded to Limpsfield's request for an extension until 30/10 but did not grant us an extension despite our request. The Oxted surgery is in the Limpsfield parish boundary and Limpsfield will be impacted by the application and have also sent in an objection. TDC are looking to fight on jurisdiction as they feel the application should be considered by TDC and SCC. A judicial review has initiated.

b. Donation of land at Halliloo Valley Road: nothing to update.

c. D Day Celebrations: nothing to update

d. Yellow Lines in Church Road - The Chairman advised that a resident had raised the fading yellow lines on Church Road on Facebook. The Chairman contacted Cllr Becky Rush and asked her to put on the list. Cllr Rush responded and advised that Church Road has been placed on the list but will take approximately 6 months.

e. Footpath 40 – the Chairman advised that the Parish Council has been chasing since February for the drain to be cleaned. Cllr Rush had once again got the drain clearing added to the maintenance list, timeline for works yet unknown. The Chairman will contact Cllr Rush to obtain a timeline for this to happen. The Chairman advised that residents had

cleared the first section, and that the next day SCC came out and cut back the hedges, but the drain remains blocked.

- f. **Travellers Sites on the Edge of Woldingham** – covered above.
- g. **Climate Change Actions** – in the absence of Cllr Mann nothing to report.
- h. **Carols in the Crescent Planning** – The Clerk will check the hymn sheets as a number got wet at last year's carols. Cllr Holbrook will investigate replacing a couple of short lengths on the gazebos and the Clerk will forward the details as they could still be under warranty. Cllr North will produce a poster and the road-side boards will go up two weeks in advance. Thanks were given to Cllr Holbrook and Judith for doing the mulled wine again. Cllr Hutchinson advised he is happy to warm the mince pies if the clerk purchases. The Chairman confirmed the start time of 6pm.
- i. **Gatwick Consultation** – Cllrs McEwan and Holbrook confirmed that they have both registered an interest in the consultation and the chairman asked that the Clerk be registered also. A post will be placed on facebook asking residents to register their interest.
- j. **Snow Contract** – Cllr Hutchinson confirmed that this is in hand, and we are waiting for the new rates from SCC. The Clerk will chase SCC for the new rates. If SCC cannot provide them, the Council voted to raise them 4%.
- k. **20mph Zones throughout the Village** – The Parish Council decided to wait for more data before taking this any further.

8.Woldingham Neighbourhood Plan:

- a. **CCTV in Church Road** – The Chairman asked Cllr Holbrook to ensure that we had the model numbers of each piece of equipment proposed so that we could check pricing on each and so that a fair comparison can be done.
- b. **Security and Safety – Interaction with Surrey Police:** The Chairman confirmed that the Police are rolling out a series of Borough meetings and Cllr Hutchinson is attending the Tandridge one at Limpsfield Racecourse on the 20 November. The Chairman confirmed she is still looking to arrange for either the deputy commissioner or a senior officer to attend a meeting in Woldingham in February or March (but that this would be unlikely to be part of a WPC meeting, but rather a separate meeting).
- c. **Crescent works** – this work is deferred until next fiscal year.
- d. **Speedwatch** – The Chairman confirmed in Cllr Foulds' absence that we now have a full speedwatch team and the next step is completing training.
- e. **Litterpick** – The next litter pick is on the 11 November starting from the Glebe.

9.Reports

District Council Report.

District Councillor nothing to report.

Woldingham Connections – The Chairman advised that this had gone very well. It was agreed that a shorter event during the busier hours would be more effective, ie from 2-5pm. The Council had received suggestions to hold future ones in the Village Hall and to offer free food and drink. The Chairman

said that the club was a lovely environment and that a sum of £432 had been raised at the event for the Glebe.

SALC AGM Conference

The Chairman attended the SALC conference and AGM. She noted that it was a useful and interesting day and encouraged others to attend in the future. Amongst the topics covered, a workshop was held brainstorming issues that faced Parish Councils. The Chairman noted that the issues that Woldingham faced were shared concerns across the County – particularly crime, sufficient funding for enough police support, ensuring quality and consistent planning decisions, planning enforcement, and infrastructure and sustainability concerns surrounding large housing proposals.

The new Chief County Officer for SALC introduced herself to the forum and there were presentations on the state of planning, currently in flux as new legislation and potentially a new government is awaited; from the Deputy Crime Commissioner of Surrey – covering many of the issues that Woldingham faces; on domestic abuse and refuge services – a growing need in the County; on Resilience needs in the community – for which the WPC and local PCs around have collaborated in recent years; and from SCC on environment transport and infrastructure services, including detailing that a new Clerk's handbook to Highways was to be released and that there are County funds available for village centre improvements. The slides from the conference should be available shortly for circulation.

10. Meetings to attend:

Police Meeting 20/11 – Cllr Hutchinson

11. Correspondence:

The Chairman advised that correspondence had been received from a resident chasing up the disabled bay in the Crescent and complaining about the parking at Northdowns Golf Club. The Clerk confirmed that she had written to Cllr Becky Rush for an update on the disabled bay. The Parish Council had discussed the parking at Northdowns Golf Club and the Chairman advised that they had been advised by the Club that a planning application for additional parking was being submitted. It was noted that the car park at the side of St Agatha's was full, and concern had been raised if the car park was extended it would be encroaching on the cemetery.

12. Any Other Business:

None

13. Articles for Magazine: by 5 November December issue:

Carols in the Crescent – the Chairman
Oxted Quarry and Traveller Sites – Chairman
Gatwick Consultation – Cllrs McEwan and Holbrook
Southern airspace consultation - Cllrs McEwan and Holbrook

Meeting closed at 10.27pm

The next meeting of the Parish Council will take place on Wednesday 29 November 2023 in the Arthur Herbert Room, Village Hall at 7.30pm.

Appendix A

2023/1065 Little Meadow, Halliloo Valley Road, Woldingham CR3 7HP
Alteration and roof extension of existing outbuilding to allow formation of roof accommodation with bridge link to house at first floor level. Extension of garage to form gymnasium and boot room link to house.

2023/1108 Tall Pines, Slines Oak Road, Woldingham CR3 7HN FAO Lydia Hemsley
Erection of single storey side extension and detached garage.

2023/1154/PA Hurst Place, Woldingham Road, Woldingham CR3 7LS Paul Batchelor
Demolition of existing building and construction of 12 apartments. (Application for prior approval under schedule 2, Part 20, Class ZA.)

2023/1182 Beechwood, Northdown Road, Woldingham CR3 7BB
Erection of a new two bay car port and garden store.

Application Outcomes notified by Tandridge District Council

2022/1654 Flambards, Northdown Road, Woldingham CR3 7BB Jocelyn Miller
Erection of a new gable on the front/east over the existing veranda. New obscured bathroom window on north elevation and new patio door to replace existing window on rear / west elevation. WPC Recommendation: No Objection
Application Outcome: Approved

2022/1291 Monkton Combe, Slines Oak Road, Woldingham CR3 7HL
Jocelyn Miller Demolition of side extension and separate garage and erection of side and rear extensions
WPC Recommendation: Objection
Application Outcome: Approved

2023/102 Foxbury, The Ridge, Woldingham CR3 7AT
Installation of a synthetic grass amenity area on existing lawn
WPC Recommendation: Objection
Application Outcome: Approved

2021/2210/Cond2 Woldingham School, Marden Park, Woldingham cr3 7ya
Sean Scott Details pursuant to the discharge of condition 3 (Ecological Enhancement Plan), condition 5 (Construction Environmental Management Plan) and condition 8 (Materials) of planning permission 2021/2210 dated 26 January 2023 (Library and Sixth Form Centre and associated landscaping

at Woldingham School) WPC Recommendation: No Objection Application
Outcome: Split Decision

2023/698 12 Ulstan Close, Woldingham CR3 7EH Graham Parkinson
Erection of hip to gable in association with conversion of loft space to
habitable accommodation to include two rear dormers and Velux windows
to the front elevation WPC Recommendation: Objection Application
Outcome: Approved

2023/720 Applegarth, High Drive, Woldingham CR3 7ED Erection of
single storey rear extension WPC Recommendation: Objection Application
Outcome: Approved

2023/713 Many Trees, Southfields Road, Woldingham CR3 7BG
Alterations to existing facades including new insulated render, replacement
windows, new porch, canopies and replacement bay window. WPC
Recommendation: No Objection Application Outcome: Approved

PD/2023/111 , Rebecca Jarman Installation of a street post box (Notification
of Permitted Development) WPC Recommendation: Other Application
Outcome: Approved

2023/691 Sleepy Hollow, Park View Road, Woldingham CR3 7DH
Demolition of existing outbuilding. Erection of single storey side, rear and
front extensions and erection of first floor side extension. WPC
Recommendation: No Objection Application Outcome: Approved

2023/745 Elmwood, Lunghurst Road, Woldingham CR3 7EG FAO Graham
Parkinson Demolition of garage building and erection of replacement
garage. Erection of part single/part two storey side and rear extension in
association with dormer windows and conversion of additional loft space to
habitable accommodation. Changes to fenestration WPC Recommendation:
No Objection Application Outcome: Approved

2023/823 Lanesmeet, Northdown Road, Woldingham CR3 7AA Variation
of Condition 2 (Plans) of planning permission ref: 2022/113 (Demolition of
existing bungalow and erection of new two storey house with associated
garage) to allow for minor alterations to window/door sizes and cladding
finishes. WPC Recommendation: No Objection Application Outcome:
Approved

2023/908 Southcliffe, Long Hill, Woldingham CR3 7LF FAO Graham
Parkinson Erection of a single storey extension to West Elevation. WPC
Recommendation: No Objection Application Outcome: Approved

2023/1120 Chalcombe Cottage, Slines Oak Road, Woldingham CR3 7HL
 Erection of single storey side extensions to each side (Certificate of
 Lawfulness for a Proposed Development). WPC Recommendation: Other
 Application Outcome: Approved

WOLDINGHAM PARISH COUNCIL - APPENDIX B

October 2023

Expenses paid during the month – Treasurers Account (cleared bank account)

Karen Newman Wages/Expenses	£921.63
Terri Waghorn Wages/Expenses	£218.80
Karen Newman zoom	£15.59
Village Hall October meeting (note recent increase)	£24.00
HMRC Month 5	£63.52
HMRC Month 6	£63.32
Wold Garden Village Rent	£100.00
J Cornish re website	£94.50
Total	£1,501.36

Expenses authorised for Payment in September meeting (now cleared bank account)

Total	£0.00
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Expenses to be authorised for Payment

(payments will show on the following month's Appendix B as have not cleared bank account)

Total to be authorised for payment	£0.00
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Transfers from business to Current

31/7/23	£5,000.00
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Transfers from Current to business

2/10/23	£20,000.00
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Expenses paid during the month – Business Account

None

Expenses to be authorised by cheque

None

Receipts since last meeting to Treasurers Account

Precept	£23,142.00
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Receipts since last meeting to Business Account

Interest	£65.72
Precept	£20,000.00

Treasurers Accounts (Current)

Balance as at 27 September 2023	£388.52
Payments made during the Month	£1,501.36
Authorised Payments (made at previous PC Meeting)	£0.00
Transfer from Business Account	£0.00
Transfer to Business Account	£20,000.00
Monies received	£23,142.00
Balance as of 25 October 2023	£2,029.16

Gold Account (Deposit)

Balance as at 27 September 2023	£65,206.18
Transfer to Treasurers	£0.00
Transfer from Treasurers	£20,000.00
Interest	£65.72
Monies received	£0.00
Balance as of 25 October 2023	£85,271.90

S137 Expenditure (net) - 1539 residents at £9.93 = £15,282.27
Expenditure 2023/2024